

## COVER

The cover picture is the seniors enjoying their Thursday luncheon at the Clarendon Grange Community Center

Picture was provided by Richard Bersaw

## TOWN TELEPHONE NUMBERS

<b>Emergency Number</b>	<b>911</b>
<b>To Report Fires</b>	<b>911</b>
<b>Regional Ambulance</b>	<b>773-1700</b>
<b>State Police</b>	<b>773-9101</b>
Clarendon Post Office	773-7893
Clarendon Elementary School	775-5379
Mill River Union High School	775-1925
School Supt. Office	775-3264
Animal Control Officer	747-2500
	747-0632
Administrative Assistant	747-4074
Town - 1st Constable	775-3400
Town - 2nd Constable (pager)	283-5985
Town - Road Commissioner (pager)	747-2934
Town Garage	775-3103
Town - Zoning Administrator	438-2934
Town Clerk's Office	775-4274
Town Treasurer's Office	775-1536
Town Treasurer - Home	438-6190
Town Listers Office	775-1536
Delinquent Tax Collector	438-6190

## OPEN BURNING REGULATIONS

**It is illegal to burn: Paper, cardboard, tires and other rubber tree products, treated, painted or finished wood, plastics and garbage.**

**Types of fires allowed: Campfires, outdoor barbecues, burning of leaves, brush, deadwood, tree cuttings and weeds from your property. Wood bonfires on festive occasions.**

Open burning requires a permit. Call the Fire Warden, Clayton Rockwell @ 775-2074 for a permit to burn.

## TABLE OF CONTENTS

Table of Contents.....	1
Town Officials -- Elected and Appointed .....	2
2004 Warning - Annual Town Meeting .....	6-7
2004 Warning - Annual School District Meeting .....	12
Auditors Report of Actual Expense.....	13
Statement of Taxes Raised .....	14
General Fund Balance Sheet and Analysis.....	15
Statement of Revenues and Expenses Budgeted & Actual .....	16
Equipment Fund, Reserve Account for Bridge Repair, Long Term Debt Account Equipment Purchase.....	23
Equipment & Building Assets .....	24
Cash Receipts and Disbursements General Fund.....	25
Selectmen's Salary Orders .....	26
Treasurer's Report .....	28
Delinquent Tax Summary and List .....	29
Cemetery Trust Funds .....	35
Other Funds and Grants .....	37
Selectmen's Report and Meeting Schedule.....	38
Town Clerk's Report & Vital Statistics .....	42
Lister's Report .....	43
Clarendon Volunteer Fire Association Report...	44
Fire Wardens Report .....	45
Clarendon Grange Community Center .....	46
Bailey Memorial Library .....	47
Town of Clarendon Map .....	48-49
Agency Reports .....	50-65
Clarendon School District: Operating Account .....	66
Annual Report .....	67-73
School District Financial Statements .....	74-81
2003 Annual Town Meeting Minutes and Results of Australian Ballot Articles .....	82 83-90
2003 Annual Town Meeting Results of Town Officers Ballots .....	91-92
2003 School Ballot Results .....	93
Voter Information: Fiscal v. Calendar Year .....	94-95
Town Calendar .....	Inside Back Cover



## ELECTED TOWN OFFICIALS FOR 2003

ELECTED:	TERM EXPIRES
Town Moderator: 1 year term George Ambrose	3/04
Town Clerk: 3 year term Joyce A. Pedone	3/05
Treasurer: 3 year term Rebecca Mandolare	3/05
Selectmen: 3 year term Michael Klopchin J. Robert Sebasky David E. Potter	3/05 3/06 3/04
Selectmen: 2 year term Eric Jensen Nancy Buffum	3/04 3/05
Listers: 3 year term Arthur W. Knox, Sr. Eleanor Spellman (deceased April 2004) Edward Knox (appointed May 12, 2004) Nancy A. Decker (resigned October 2004)	3/04 3/06 3/05
First Constable: 2 year term Richard Wilbur	3/05
Second Constable: 2 year term Charles Hall	3/04
Auditors: 3 year term Richard Bersaw Arthur Knox, Sr. Doris Weeks	3/06 3/05 3/04
Road Commissioner: 1 year term Norman C. Bowen	3/05

School District Moderator David E. Potter	3/04
Elementary School Directors: 3 year term Peter J. Coppola Douglas C. Earle Mark Raub	3/05 3/06 3/04
Elementary School Directors: 2 year term Mary F. Johnson (resigned) Laurie Toft (appointed 10/28/03) Timothy E. Bruso	3/05 3/04
Mill River Union #40 School Director: 3 year term Thomas S. O'Brien Allan Sylvester Robert J. Hodge	3/04 3/06 3/05
Town Grand Juror: 1 year term Michael J. Pedone	3/04
Town Agent: 1 year term R. Brownson Spencer	3/04
Collector of Delinquent Taxes: 1 year term Rebecca Mandolare	3/04
Justices of the Peace: Term 2003-2004 Richard Bersaw, Jr. Leland Congdon Joan Holden Michael Klopchin Arthur Knox R. Brownson Spencer Martin Wasserman Ruth West	(Democrat) (Republican) (Republican) (Democrat) (Republican) (Republican) (Democrat) (Republican)



## APPOINTED TOWN OFFICIALS FOR 2003

Animal Control Officer/Poundkeeper	Robert Minckler
Clarendon Grange Community Center Building Coordinator (1)	Gwen McGrath
Clarendon Grange Community Center Board of Directors:	
Town Representative's (2)	Joan Bixby Nancy Buffum
Emergency Management Director	Robert Sebasky
E911 Primary Contact	Doris Weeks
E911 Secondary Contact	Linda Trombley
Fence Viewers (3)	Pauline Ayer Stephen Bromley Michael Pedone
Fire Warden (5-year term)	Clayton Rockwell
Green Up Day Town Coordinator	Eric Jensen
Health Officer (3 year term)	Vacancy
Health Officer – Deputy	Vacancy
Inspector of Wood Shingles	Francis Cecot
Lister (appointed until the next election)	Edward Knox
Planning Commission (7 members)	George Ambrose R. Brownson Spencer Ronald Osgood Madison Aiken Carol Geery Gail Licausi Robert Bixby

## APPOINTED TOWN OFFICIALS FOR 2003 CONTINUED

Recreation Committee Members (8)	Eric Poczabut A. Jeffry Taylor Judy Todd Marsha Todd Roxanne Phelps Vacancies (3)
Special Police Officers (1)	Nelson Tift
Selectboard Chairman	Robert Sebasky
Selectboard Clerk	Nancy Buffum
Administrative Assistant	Linda Trombley
Town Service Officer	Susan Potter
Tree Warden	Vacancy
Weighers of Coal (2)	John Wehse Richard White
Zoning Board of Adjustment (7members):	Joseph Kalakowski Gail Licausi Isle Vergi Carleen Davis Martin Wasserman Susan Potter Carol Geery
Zoning Administrator	Richard Griffith
<u>Town Representatives to Regional Boards and Commissions:</u>	
Regional Ambulance Service, Inc.	Doris Weeks
Regional Recreation Community Center Town's Representatives	Robert Sebasky Eric Jensen



## APPOINTED TOWN OFFICIALS FOR 2003 CONTINUED

### Rutland County Solid Waste District – Board of Supervisors:

Town's Representative	Nancy Buffum
Town's Alternate Representative	Eric Jensen

### Rutland Region Transportation Council:

Regular Council Appointee	David E. Potter
Alternate Council Appointee	Eric Jensen

### Rutland Regional Planning Commission:

Regular Commissioner	Michael Klopchin
Alternate Commissioner	Eric Jensen

Note: All Appointees appointed to serve at the pleasure of the Selectboard

## TOWN OF CLARENDON, VERMONT ANNUAL TOWN MEETING WARNING FOR YEAR 2004

The legal voters of the Town of Clarendon, Vermont are warned to meet at the Clarendon Elementary School on Monday, March 1, 2004, at 7:30 p.m. to act on articles as designated in the warning, and to meet again on Tuesday, March 2, 2004, at the Clarendon Elementary School between the hours of 10:00 a.m. and 7:00 p.m. to vote on articles by Australian ballot as designated in the warning.

ARTICLE 1. To act on all Town Officers reports.

ARTICLE 2. To see if the Town of Clarendon will pay taxes to the Treasurer.

ARTICLE 3. To see if the Town of Clarendon will authorize the Select Board to borrow money in anticipation of taxes.

ARTICLE 4. Shall the Town of Clarendon raise by taxation the sum not to exceed **\$628, 206.11** to provide funds for the General Government and Highway Expenditures? [Australian Ballot]

ARTICLE 5. Shall the Town of Clarendon establish and maintain a reserve fund for general bridge repairs? [Australian Ballot]

ARTICLE 6. Shall the Town of Clarendon vote to go from a calendar year (January 1 to December 31) to a fiscal year (July 1 to June 30) to be effective fiscal year 2005/2006? [Australian Ballot]

ARTICLE 7. Shall the Town of Clarendon establish a Reappraisal Reserve Fund to be funded by the **\$6.00** per parcel provided to the Town annually by the State of Vermont under ACT 60, with the Fund to be used for future town wide reappraisal? [Australian Ballot]



**TOWN OF CLARENDON, VERMONT  
ANNUAL TOWN MEETING WARNING  
FOR YEAR 2004**

- ARTICLE 8. Shall the Town of Clarendon vote to eliminate the position of Second Constable, effective March 2006? [Australian Ballot]
- ARTICLE 9: Shall the Town of Clarendon authorize the Board of Selectmen to spend unanticipated funds such as grants and gifts? [Australian Ballot]
- ARTICLE 10. Shall the Town of Clarendon set annual compensation for the Select Board at **\$1, 200 each** for the calendar year January 1, 2004 through December 31, 2004? [Australian Ballot]
- ARTICLE 11. Shall the Town of Clarendon raise by taxation the sum not to exceed **\$55,000** to be used for road resurfacing ? [Australian Ballot]
- ARTICLE 12. Shall the Town of Clarendon raise by taxation the sum of **\$22,000** to add to the existing Town Reserve Account for Bridge #14 for the purpose of funding construction of Bridge #14 located on the Middle Road in Clarendon? [Australian Ballot]
- ARTICLE 13. Shall the Town of Clarendon raise by taxation the sum of **\$8,000** for an external audit of the town's financial records? [Australian Ballot]
- ARTICLE 14. Shall the Town of Clarendon vote to vinyl-side the Town Hall for a sum not to exceed **\$30,000**? [Australian Ballot]
- ARTICLE 15. Shall the Town of Clarendon raise by taxation the sum of **\$40,000** for support of the Clarendon Volunteer Fire Association? [Australian Ballot]

**TOWN OF CLARENDON, VERMONT  
ANNUAL TOWN MEETING WARNING  
FOR YEAR 2004**

- ARTICLE 16. Shall the Town of Clarendon raise by taxation the sum of **\$11,947** for support of the Rutland Regional Ambulance Service Inc.? [Australian Ballot]
- ARTICLE 17. Shall the Town of Clarendon raise by taxation the sum of **\$3,539** to support the Rutland Area Visiting Nurse Association and Hospice in fiscal year 2004 - \$200 to support Rutland Area Hospice and **\$3339** to support RAVNAH home and community services? [Australian Ballot]
- ARTICLE 18. Shall the Town of Clarendon raise by taxation the sum of **\$1,300** for the support of the Clarendon Senior Meals Site? (Southwestern Vermont Council on Aging) [Australian Ballot]
- ARTICLE 19. Shall the Town of Clarendon raise by taxation the sum of **\$2,200** for support of the Rutland Mental Health Services? [Australian Ballot]
- ARTICLE 20. Shall the Town of Clarendon raise by taxation the sum of **\$200** for support of the Rutland Natural Resources Conservation District? [Australian Ballot]
- ARTICLE 21. Shall the Town of Clarendon raise by taxation the sum of **\$385** for support of the Retired and Senior Volunteer Program (RSVP)? [Australian Ballot]
- ARTICLE 22. Shall the Town of Clarendon raise by taxation the sum of **\$165** for support of the Rutland County Women's Network and Shelter ? [Australian Ballot]
- ARTICLE 23. Shall the Town of Clarendon raise by taxation the sum of **\$345** for support of the Vermont Center for Independent Living? [Australian Ballot]



**TOWN OF CLARENDON, VERMONT  
ANNUAL TOWN MEETING WARNING  
FOR YEAR 2004**

- ARTICLE 24. Shall the Town of Clarendon raise by taxation the sum of **\$200** to support the Association for Retarded Citizens - Rutland Area (ARC) in 2004? [Australian Ballot]
- ARTICLE 25. Shall the Town of Clarendon allocate the sum of **\$200** for the year 2004 for partial funding of the Rutland County Community Land Trust's efforts to assist Clarendon Residents with their affordable housing needs? [Australian Ballot]
- ARTICLE 26. Shall the Town raise by taxation the sum of **\$50.00** to support the efforts of the George Aiken Conservation District? [Australian Ballot]
- ARTICLE 27. Shall the Town raise by taxation the sum of **\$500** for support of the Rutland County Parent/Child Center Inc.? [Australian Ballot]
- ARTICLE 28. Shall the Town raise by taxation the sum of **\$1,000** for support of the Rutland West Neighborhood Housing Services? [Australian Ballot]
- ARTICLE 29. To elect the following officers: [Australian Ballot]
- |                          |             |
|--------------------------|-------------|
| Auditor                  | 3 year term |
| Town Lister              | 3 year term |
| Town Lister              | 2 year term |
| Town Lister              | 1 year term |
| Town Moderator           | 1 year term |
| Second Constable         | 2 year term |
| Select Board Member      | 3 year term |
| Select Board Member      | 2 year term |
| Town Agent               | 1 year term |
| Delinquent Tax Collector | 1 year term |
| Town Grand Juror         | 1 year term |
- ARTICLE 30. To conduct any other lawful business.

**TOWN OF CLARENDON, VERMONT  
ANNUAL TOWN MEETING WARNING  
FOR YEAR 2004**

Signed and dated at Clarendon, Vermont on the 26 day of January 2004.

**TOWN OF CLARENDON SELECT BOARD**

J. Robert Sebasky, Chair  
Nancy Buffum, Clerk  
Eric Jensen  
Michael J. Klopchin  
David E. Potter

The Select Board delivered this warning to the Town Clerk on January 27, 2004.



# CLARENDON TOWN SCHOOL DISTRICT

## WARNING

### ANNUAL SCHOOL DISTRICT MEETING

The legal voters of the Town School District of Clarendon, Vermont are hereby notified and warned to meet at the Clarendon Elementary School at seven-thirty (7:30) P.M. in the evening on Monday, March 1, 2004 for the annual town school district meeting. The polls will be open on Tuesday, March 2, 2004, at the Clarendon Elementary School, from ten (10) o'clock in the morning until seven (7) o'clock in the evening for the purpose of voting by Australian Ballot. The business to be transacted will include:

- ARTICLE I To elect a Town School District Moderator for the ensuing year. (By Australian Ballot)
- ARTICLE II To elect one town school director for a term of three years. (By Australian Ballot)
- ARTICLE III To elect one town school director for a term of two years. (By Australian Ballot)
- ARTICLE IV To elect one director to the Mill River Union District #40 Board for a term of 3 years. (By Australian Ballot)
- ARTICLE V To elect one director to the Mill River Union District #40 Board for a one year unexpired term. (By Australian Ballot)
- ARTICLE VI Will the Town School District vote to authorize the Board of School Directors to borrow money temporarily, from time to time, as may be required to pay orders? (By Australian Ballot)
- ARTICLE VII Will the Town School District vote to approve a total budget of \$3,143,096 for the operation of the elementary school and tuition to Stafford Technical Center? (By Australian Ballot)
- ARTICLE VIII Will the school district of Clarendon appropriate \$4,600 as the share of the district in order to finance the study of the advisability of forming a union school district with some or all of the following school districts: Mill River, Shrewsbury and Wallingford and the school directors be authorized to appoint a planning committee for that purpose? (By Australian Ballot)
- ARTICLE IX Will the Town School District vote to appropriate \$5000 for a bus replacement sinking fund? (By Australian Ballot)
- ARTICLE X To transact any other business proper to be done at said meeting.

### SCHOOL BOARD DIRECTORS

Doug Earle Doug Earle

Timothy Bruso Timothy Bruso

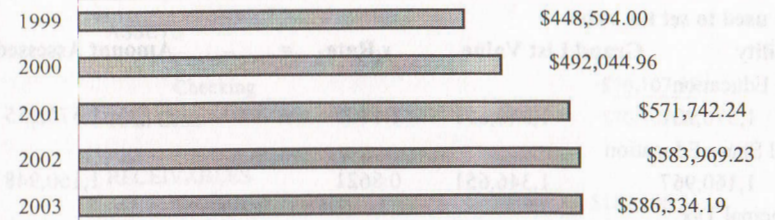
Peter Coppola Peter Coppola

Mark Raub Mark Raub

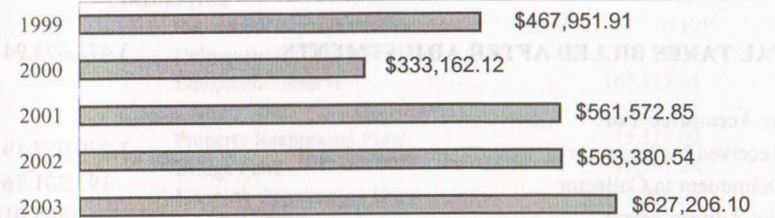
Laurie Toft Laurie Toft

Dated at Clarendon, Vermont this 20<sup>th</sup> day of January 2004.

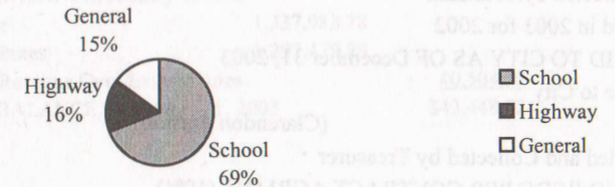
### General Government



### Highway



### Tax Dollars - 2003





**STATEMENT OF TAXES RAISED**  
**For the Year Ended December 31, 2003**

**Data used to set tax rate:**

Liability	Grand List Value	x Rate	=	Amount Assessed
State Education				
1,576,201	1,346,651	1.1705	=	1,576,255
Local Share Education				
1,160,967	1,346,651	0.8621		1,160,948
Municipal Tax				
737,329	1,389,620	0.5306	=	737,332
Local Agreement Tax				
0	0	0.0000	=	0
<b>TOTAL TAXES ASSESSED</b>				<b>3,474,535</b>

**TOTAL TAXES BILLED AFTER ADJUSTMENTS** 3,472,693.94

**Taxes Accounted For:**

Received by Treasurer	3,279,957.19
Delinquent to Collector	193,201.76
Net Adjustments	(465.01)
<b>TOTAL</b>	<b>3,472,693.94</b>

**Statement of Industrial Park Taxes Collected 2003**  
(Rutland City Portion)

Billed by Treasurer	<u>114,993.10</u>
Collected by Treasurer	102,915.30
Paid in 2003 for 2002	<u>1,443.89</u>
<b>PAID TO CITY AS OF December 31, 2003</b>	<b><u>104,359.18</u></b>
Due to City	12,077.80

(Clarendon Portion)

Billed and Collected by Treasurer	<u>125,149.66</u>
<b>PAID REDC PER CONTRACT AGRMNT (10%)</b>	<b>12,514.97</b>

**GENERAL FUND BALANCE SHEET**  
**As of December 31, 2003**

**ASSETS**

Cash December 31, 2003	
Checking	\$70,107.38
<b>Total Cash</b>	<b>\$70,107.38</b>

**RECEIVABLES**

Delinquent Taxes	\$182,196.54
Misc. Receivables	81,900.00
<b>Total Receivables</b>	<b>\$264,096.54</b>
<b>TOTAL ASSETS</b>	<b><u>\$334,203.92</u></b>

**LIABILITIES**

Retirement Payable	(0.10)
Delinquent Collector Fees	73.35
Equipment Reserve	163,315.04
Grange Fund	8,153.53
Property Reappraisal Fund	15,318.00
Bridge Fund	99,995.28
Planning Commission Grant	3,900.00
<b>TOTAL LIABILITIES</b>	<b>290,755.10</b>
<b>TOTAL FUND BALANCE</b>	<b><u>43,448.82</u></b>
<b>TOTAL LIABILITIES AND FUND BALANCE</b>	<b>334,203.92</b>

**ANALYSIS OF CHANGES IN FUND BALANCE**  
**For the Year Ended December 31, 2003**

<b>FUND BALANCE, January 1, 2003</b>	<b>\$2,944.33</b>
Revenue	1,337,983.78
Expenditures	1,297,479.29
<b>Excess Revenue Over Expenditures</b>	<b><u>40,504.49</u></b>
<b>FUND BALANCE, December 31, 2003</b>	<b><u>\$43,448.82</u></b>



**STATEMENT OF REVENUE AND EXPENSES  
BUDGETED AND ACTUAL**

**As of the Year Ended December 31, 2003**

	<b>Budget FY - 2003</b>	<b>Actual FY - 2003</b>	<b>Budget FY - 2004</b>
<b>Revenues</b>			
Current Taxes	624,793.91	735,990.95	628,206.11
Interest on Delinquent Taxes	14,000.00	18,227.83	14,000.00
Industrial Park Taxes	105,000.00	104,359.18	110,000.00
Pilot Payment	2,000.00	3,605.00	3,000.00
EEGL Study - State of VT	1,200.00	1,278.00	1,278.00
Reappraisal - State of VT	7,600.00	7,668.00	7,600.00
Current Use - State of VT	7,000.00	17,135.00	10,000.00
Planning Commission Fund	<u>9,750.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Revenues</b>	<b>771,343.91</b>	<b>888,263.96</b>	<b>774,084.11</b>
<b>Fees &amp; Fines</b>			
Planning Commission Fees	4,000.00	3,834.70	4,000.00
Septic Permit Fees	300.00	450.00	375.00
Overweight Permit Fees	200.00	195.00	200.00
Transfer Station Revenue	39,000.00	41,851.36	38,000.00
Dog Licenses and Fines	3,500.00	3,444.00	3,400.00
Fines	6,000.00	4,159.55	3,000.00
Town Clerk Fees	27,000.00	34,534.00	27,000.00
Copy Fees	3,000.00	3,049.15	3,000.00
Delinquent Collector Fees	14,000.00	13,516.10	11,000.00
Grange Hall Revenue	<u>3,000.00</u>	<u>1,956.60</u>	<u>2,000.00</u>
<b>Total Fees and Fines</b>	<b>100,000.00</b>	<b>106,990.46</b>	<b>91,975.00</b>
<b>Other</b>			
State of VT - Highway	120,000.00	207,915.30	120,000.00
State/VT - Bridge14 Grant	3,438.00	3,438.00	0.00

**Statement of Revenue and Expenses continued**

	<b>Budget FY - 2003</b>	<b>Actual FY - 2003</b>	<b>Budget FY - 2004</b>
HFI Loan Repayment	15,000.00	15,000.00	15,000.00
Fund Balance	0.00	0.00	30,000.00
East Road MHP Sale	21,200.00	21,200.00	0.00
Miscellaneous	<u>12,000.00</u>	<u>10,130.04</u>	<u>8,000.00</u>
<b>Total Other</b>	<b>171,638.00</b>	<b>257,683.34</b>	<b>173,000.00</b>
<b>Investment Income</b>			
Interest on Investments	3,000.00	1,107.02	2,000.00
Transfer - Equipment Fund	47,000.00	43,939.00	87,500.00
Transfer-Long Term Debt	<u>40,000.00</u>	<u>40,000.00</u>	<u>49,000.00</u>
<b>Total Investment Income</b>	<b>90,000.00</b>	<b>85,046.02</b>	<b>138,500.00</b>
<b>Total Revenues</b>	<b><u>1,132,981.91</u></b>	<b><u>1,333,002.17</u></b>	<b><u>1,177,559.11</u></b>
<b>GENERAL GOVERNMENT</b>			
<b>Selectmen</b>			
Selectmen Salaries	6,000.00	6,000.00	6,000.00
Administrative Salary	26,291.25	26,291.16	26,948.53
Selectmen Expenses	<u>200.00</u>	<u>135.00</u>	<u>200.00</u>
<b>Total Selectmen</b>	<b>32,491.25</b>	<b>32,426.16</b>	<b>33,148.53</b>
<b>Treasurer</b>			
Treasurer - Salary	26,817.59	26,817.56	27,488.03
Asst. Treasurer Compensation	5,100.00	5,702.87	5,827.50
Delinquent Tax Collector	14,000.00	13,516.10	11,000.00
Auditing	300.00	300.00	300.00
Town Report	1,500.00	1,489.00	1,515.00
Treasurer - Expenses	300.00	217.08	400.00
Maintenance / Verification	420.00	420.00	420.00
Interest	5,000.00	5,427.29	3,000.00



## Statement of Revenue and Expenses continued

	Budget	Actual	Budget
	FY - 2003	FY - 2003	FY - 2004
Annual External Audit	8,000.00	0.00	8,000.00
GASB & Single Audit	<u>6,000.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Treasurer</b>	<b>67,437.59</b>	<b>53,889.90</b>	<b>57,950.53</b>
<b>Town Clerk</b>			
Town Clerk Compensation	8,833.86	8,473.98	9,054.71
Town Clerk Fees	27,000.00	34,534.00	27,000.00
Assistant Clerk Compensation	4,546.21	4,353.27	5,000.00
Elections	1,000.00	685.35	1,850.00
Town Clerk Expenses	<u>2,730.00</u>	<u>2,986.33</u>	<u>3,200.00</u>
<b>Total Town Clerk</b>	<b>44,110.07</b>	<b>51,032.93</b>	<b>46,104.71</b>
<b>Town Hall Expenses</b>			
Postage	3,500.00	2,393.63	3,500.00
Town Hall Utilities	6,000.00	5,855.55	6,000.00
Town Hall Maintenance	5,000.00	2,825.47	4,000.00
Town Hall Office Supplies	1,500.00	1,748.75	1,500.00
Town Hall Siding Article	0.00	0.00	30,000.00
Equipment Maint / Agreement	<u>3,500.00</u>	<u>2,567.81</u>	<u>3,500.00</u>
<b>Total Town Hall Expenses</b>	<b>19,500.00</b>	<b>15,391.21</b>	<b>48,500.00</b>
<b>Listing</b>			
Listing Compensation	13,500.00	11,009.00	13,000.00
Listing Expenses	4,000.00	859.90	1,000.00
Article Property Mapping	39,000.00	0.00	0.00
Reappraisal Fund	<u>7,600.00</u>	<u>7,668.00</u>	<u>7,600.00</u>
<b>Total Listing</b>	<b>64,100.00</b>	<b>19,536.90</b>	<b>21,600.00</b>

## Statement of Revenue and Expenses continued

	Budget	Actual	Budget
	FY - 2003	FY - 2003	FY - 2004
<b>Boards</b>			
Planning Commission	10,350.00	349.75	1,000.00
Planning Commission Legal	500.00	0.00	500.00
Zoning Administrator	2,500.00	2,282.54	2,500.00
Board of Adjustment	100.00	120.00	500.00
BZA Legal	500.00	37.50	1,500.00
Abatements & Refunds	<u>1,000.00</u>	<u>122.78</u>	<u>1,000.00</u>
<b>Total Boards</b>	<b>14,950.00</b>	<b>2,912.57</b>	<b>7,000.00</b>
<b>Solid Waste Removal</b>			
Solid Waste Compensation	18,750.00	21,821.52	21,000.00
Solid Waste - Expenses	<u>45,000.00</u>	<u>46,989.68</u>	<u>44,000.00</u>
<b>Total Solid Waste Removal</b>	<b>63,750.00</b>	<b>68,811.20</b>	<b>65,000.00</b>
<b>Benefits</b>			
Social Security	23,000.00	23,017.08	24,000.00
Vermont Retirement	11,000.00	10,764.69	11,000.00
Unemployment	1,526.00	1,526.40	2,080.00
Insurance - Health	24,200.00	22,516.67	28,600.00
Insurance - General	<u>26,744.00</u>	<u>26,744.00</u>	<u>36,444.00</u>
<b>Total Benefits</b>	<b>86,470.00</b>	<b>84,568.84</b>	<b>102,124.00</b>
<b>Public Safety</b>			
Constables	13,500.00	14,283.54	12,750.00
Dog Damage/Animal Control	1,800.00	2,090.49	2,100.00
Health Officer	500.00	430.30	500.00
Clarendon Tree Warden	150.00	0.00	150.00
Clarendon Fire Warden	<u>300.00</u>	<u>0.00</u>	<u>300.00</u>
<b>Total Public Safety</b>	<b>16,250.00</b>	<b>16,804.33</b>	<b>15,800.00</b>



## Statement of Revenue and Expenses continued

	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004
<b>Regional</b>			
County Tax	16,897.00	16,926.61	15,146.86
Industrial Park Taxes	105,000.00	104,359.18	110,000.00
R.E.D.C.	1,000.00	750.00	1,000.00
R.E.D.C. Contract Agreement	13,500.00	12,514.97	14,500.00
VT League of Cities/Towns	<u>2,133.00</u>	<u>2,133.00</u>	<u>2,312.00</u>
<b>Total Regional</b>	<b>138,530.00</b>	<b>136,683.76</b>	<b>142,958.86</b>
<b>General Expenses</b>			
Contingency	7,500.00	4,176.09	6,000.00
Legal Fees	12,000.00	2,162.50	7,500.00
Legal Notices and Forms	2,000.00	2,015.62	2,000.00
Survey Public Common	0.00	0.00	0.00
Demolish Stone Mill	<u>4,000.00</u>	<u>1,500.00</u>	<u>0.00</u>
<b>Total General Expenses</b>	<b>25,500.00</b>	<b>9,854.21</b>	<b>15,500.00</b>
<b>Appropriations</b>			
Cemetery Maintenance	3,500.00	3,300.00	3,750.00
Clarendon Fire Association	39,000.00	39,000.00	40,000.00
Retired Senior Volunteer Prog.	385.00	385.00	385.00
Visiting Nurse Assoc / Hospice	3,539.00	3,539.00	3,539.00
Office on Aging - Meals	1,300.00	1,300.00	1,300.00
VT Green Up	50.00	0.00	150.00
Regional Ambulance	11,947.00	11,947.00	11,947.00
VT Regional Planning Comm	500.00	500.00	500.00
Recreation	3,000.00	190.10	2,500.00
Rutland County Women's Nt	165.00	165.00	165.00
Rutland County Parent Child Ct	0.00	0.00	500.00
Rutland Conservation District	75.00	0.00	200.00
VT Center Independent Living	345.00	0.00	345.00

## Statement of Revenue and Expenses continued

	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004
George Aiken Conservation	50.00	50.00	50.00
Bailey Memorial Library	13,500.00	13,500.00	18,500.00
Bailey Memorial Article	5,000.00	5,000.00	0.00
Grange Hall Maintenance	16,000.00	15,346.08	18,982.00
Rutland Cnty Comm Land Trust	250.00	0.00	200.00
Rutland Mental Health	2,200.00	0.00	2,200.00
Association Retarded Citizens	200.00	200.00	200.00
Rutland West	<u>0.00</u>	<u>0.00</u>	<u>1,000.00</u>
<b>Total Appropriations</b>	<b>101,006.00</b>	<b>94,422.18</b>	<b>106,413.00</b>
<b>Total General Government</b>	<b><u>674,094.91</u></b>	<b><u>586,334.19</u></b>	<b><u>662,099.63</u></b>
<b>HIGHWAY</b>			
Labor			
Labor - Class II	64,659.00	66,042.75	66,275.48
Labor - Class III	48,484.00	51,608.39	50,000.00
Equipment Repair & Fund	<u>13,500.00</u>	<u>2,248.09</u>	<u>6,000.00</u>
<b>Total Labor</b>	<b>126,643.00</b>	<b>119,899.23</b>	<b>122,275.48</b>
<b>Roads</b>			
Salt	52,000.00	84,892.19	55,600.00
Gravel	47,250.00	63,138.74	51,975.00
Sand	27,500.00	30,679.52	30,500.00
Calcium Chloride	5,000.00	3,669.26	4,000.00
Cold Patch & Resurfacing	50,000.00	109,570.63	55,000.00
Cold Patch & Resurfacing	35,000.00	35,000.00	55,000.00
Road Reconstruction	<u>30,000.00</u>	<u>30,000.00</u>	<u>25,000.00</u>
<b>Total Roads</b>	<b>246,750.00</b>	<b>356,950.34</b>	<b>277,075.00</b>



**Statement of Revenue and Expenses continued**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
	<b>FY - 2003</b>	<b>FY - 2003</b>	<b>FY - 2004</b>
<b>Garage</b>			
Garage Utilities	4,000.00	4,286.26	4,500.00
Garage Maintenance	1,500.00	314.29	3,500.00
Fuel, Oil & Grease	14,500.00	14,373.23	14,500.00
Mech. Supplies & Parts	24,000.00	30,637.49	25,000.00
Highway Miscellaneous	<u>10,000.00</u>	<u>10,617.69</u>	<u>10,000.00</u>
<b>Total Garage</b>	<b>54,000.00</b>	<b>60,228.96</b>	<b>57,500.00</b>
<b>Other</b>			
Equipment Fund	20,000.00	25,327.62	45,000.00
Contract Services	20,000.00	7,788.87	22,000.00
Culverts & Guardrails	8,000.00	5,915.89	8,000.00
Signs & Pavement Lines	2,400.00	403.37	2,400.00
Bridge Repairs	600.00	600.00	600.00
Bridge #25 TH #10	400.00	51.16	0.00
Bridge #14 Article	10,000.00	10,000.00	22,000.00
Bridge #14 TH #1	10,000.00	78.69	0.00
Bridge #15 TH#3 New Deck	0.00	11.66	0.00
Bridge #24 TH#16	3,000.00	4,175.37	600.00
Bridge #28	600.00	3,883.00	1,000.00
Long Term Debt Principal	29,000.00	29,000.00	49,000.00
Long Term Debt Interest	<u>2,900.00</u>	<u>2,891.94</u>	<u>2,540.00</u>
<b>Total Other</b>	<b>106,900.00</b>	<b>90,127.57</b>	<b>153,140.00</b>
<b>Total Highway</b>	<b><u>534,293.00</u></b>	<b><u>627,206.10</u></b>	<b><u>609,990.48</u></b>
<b>Capital Expenditures</b>			
Capital Expenditures	<u>87,000.00</u>	<u>83,939.00</u>	<u>88,500.00</u>
<b>Total Capital Expenditures</b>	<b>87,000.00</b>	<b>83,939.00</b>	<b>88,500.00</b>

**Statement of Revenue and Expenses continued**

	<b>Budget</b>	<b>Actual</b>	<b>Budget</b>
	<b>FY - 2003</b>	<b>FY - 2003</b>	<b>FY - 2004</b>
<b>Total Expenditures</b>	<u>1,295,387.91</u>	<u>1,297,479.29</u>	<u>1,360,590.11</u>
<b>Total General Fund</b>	<b>(162,406.00)</b>	<b>40,504.49</b>	<b>(183,031.00)</b>

**EQUIPMENT FUND  
Balance Sheet - December 31, 2003**

**ASSETS**

Cash and Short-Term Investments	<u>160,547.74</u>
<b>Total Assets</b>	<b>160,547.74</b>

**LIABILITIES AND FUND BALANCE**

Fund Balance	<u>160,547.74</u>
<b>Total Liabilities and Fund Balance</b>	<b>160,547.74</b>

**Statement of Revenues, Expenses, Changes in  
Fund Balance Year Ended December 31, 2003**

**REVENUE**

Revenue	\$20,000.00
Interest	<u>2,767.30</u>
<b>Total Revenue</b>	<b>\$22,767.30</b>

**EXPENDITURES**

Transfer to General Fund	<u>(\$43,939.00)</u>
<b>Revenues Over Expenditures</b>	<b>(\$21,171.70)</b>

Retained Earnings - January 1, 2003	\$184,486.74
Change in Fund Balance	<u>(21,171.70)</u>
<b>Retained Earnings - December 31, 2003</b>	<b>\$163,315.04</b>

**RESERVE ACCOUNT FOR BRIDGE REPAIR**

Balance -- January 1, 2003	\$88,527.35
2003 Allocation	10,000.00
Interest Income	<u>1,468.26</u>
<b>Balance -- December 31, 2003</b>	<b>\$99,995.28</b>

**LONG TERM DEBT ACCOUNT - EQUIPMENT PURCHASE  
Comparative Balance Sheet As of December 31, 2003**

**ASSETS**

	<b>Dec. 31, 2003</b>	<b>Dec. 31, 2002</b>
Amount to be provided for retirement of long term debt	<u>127,000.00</u>	<u>116,000.00</u>
<b>TOTAL ASSETS</b>	<b>127,000.00</b>	<b>116,000.00</b>

**LIABILITIES & FUND BALANCE**

Long term debt payable - Principal	127,000.00	116,000.00
- Interest	<u>2,540.00</u>	<u>2,891.94</u>
<b>TOTAL LIABILITIES &amp; FUND BALANCE</b>	<b>\$129,540.00</b>	<b>\$118,891.94</b>



**EQUIPMENT AND BUILDING ASSETS (12/31/03)****Highway Equipment:**

International Dump Truck 5-7 Yard	1998	35,000.00
International Dump Truck 5-7 Yard	1994	18,000.00
International Dump Truck 5-7 Yard	1993	12,000.00
International Dump Truck 5-7 Yard	1988	4,000.00
Ford Dump Truck XL 4x4 2-3 Yard	2001	30,000.00
Caterpillar 307 EX Hydraulic Excavator	1995	30,000.00
Galion 850 AWD Grader	2001	125,000.00
John Deere 444H AWD Loader	2003	130,000.00
Tractor	1955	1,500.00
Swenson - Hopper Sanders (2) 7.4 Yard	1988	1,000.00
Swenson - Hopper Sanders 7Yard 10 Feet	2000	2,000.00
Swenson - Hopper Sander 9 Foot+A37	1994	1,000.00
Miscellaneous Equipment		40,000.00
<b>Total Highway Equipment</b>		<b>429,500.00</b>

**Buildings and Equipment:**

Kingsley Covered Bridge		445,000.00
Town Garage	1973	156,227.00
Equipment Shed	1976	6,275.00
Salt Storage Shed		2,896.00
Town Hall	1977-1982	413,824.00
Transfer Station & 1984 Pole Barn	1996/1997	30,712.00
Grange Community Center		414,360.00
Computer System	1999/2003	8,469.00
Photocopier	1999	1,000.00
Fax Machine	2003	180.00
<b>Total Buildings and Equipment</b>		<b>1,478,943.00</b>

**Total Equipment and Building Assets** **1,908,443.00**

Note: Equipment values are estimates

Note: Building values as per VLCT PACIF Insurance review

**TREASURER'S REPORT****Cash Receipts and Disbursements - General Fund****Cash in Bank and on Hand**

**January 1, 2003**

**\$25,473.41**

**RECEIPTS**

Receipts as posted	<u>\$4,241,571.10</u>
<b>TOTAL RECEIPTS</b>	<b>\$4,241,571.10</b>

**DISBURSEMENTS**

2003 Tax Transfer - School	\$2,737,168.00
Selectmen's Orders (Net)	1,155,409.95
Industrial Park Taxes - Rutland	104,359.18
Tax anticipation Loan	<u>200,000.00</u>
<b>TOTAL DISBURSEMENTS</b>	<b>\$4,196,937.13</b>

**Cash in Bank and On Hand**

**December 31, 2003**

**\$70,107.38**

**Statement of Cash on Hand****in Chittenden Bank Checking Account****General, Grange, Reappraisal Funds & Equip. Reserve**

**As of December 31, 2003**

General Fund	(\$220,574.47)
Grange Fund	\$8,153.53
Bridge Fund	\$99,995.28
Planning Commission Grant	\$3,900.00
Reappraisal Fund	\$15,318.00
Equipment Fund	<u>163,315.04</u>
<b>General Fund Balance</b>	<b>\$70,107.38</b>



# SELECTMEN'S SALARY ORDERS

## Highway

Allard, Daniel Jr.	\$1,155.30
Bellows, Leroy	12,917.38
Bowen, Norman	44,844.43
Kennedy, Tim	168.02
Kotrady, William	28,579.88
Senecal, Louis	<u>32,234.22</u>

Total Highway \$119,899.23

## General

Buffam, Nancy	Selectperson	1,200.00
Decker, Nancy	Lister	5,310.00
Griffith, Richard	Zoning	241.96
Hall, Charles	Second Constable	4,800.00
Hogenauer, Tammy	Assistant Treasurer	5,524.87
Jensen, Eric	Selectman	1,200.00
Johnson, Steve	First Constable	800.00
Klopchin, Michael	Selectman	1,200.00
Knox, Arthur	Lister Auditor	4,460.00
Knox, Edward	Lister	1,169.00
LaFrancis, Robert	Zoning/Health	1,784.56
Lamoria, Raymond Jr.	Special Officer	2,499.96
Mandolare, Rebecca	Treasurer/Delinquent Tax C	39,833.66
Mason, David	Assistant Town Clerk	351.00
McGrath, Gwendolyn	Grange Administrator	5,871.60
Milo, Alan	Transfer Station	10,341.52
Minkler, Robert	Transfer Station & ACO	12,997.57
Pedone, Joyce	Town Clerk	43,007.98
Potter, David	Selectman	1,200.00
Sebasky, Robert	Selectman	1,200.00

# SELECTMEN'S SALARY ORDERS - Continued

Tift, Nelson	Special Officer	955.00
Trombley, Linda	Administrative Assistant /	26,791.16
Wilbur, Richard	First Constable	4,000.00
Wilson, Fran	Assistant Town Clerk	<u>4,234.77</u>
Total General		\$180,974.61

TOTAL SALARIES \$300,873.84

NOTE: IN AN EFFORT TO REDUCE THE PRINTING COST OF THE ANNUAL TOWN REPORT THE FULL LISTING OF "SELECTMEN'S ORDERS" HAS NOT BEEN INCLUDED. THE FULL LISTING HAS BEEN POSTED AT THE CLARENDON TOWN HALL AND CAN BE REVIEWED THERE DURING NORMAL OFFICE HOURS.



## TREASURER'S REPORT

### REBECCA MANDOLARE, TREASURER

This year the Town had both revenues and expenditures greater than budgeted which resulted in a "Fund Balance" going into 2004 of \$43,448.82. A portion of the "Fund Balance" is considered under revenue in the 2004 Budget and helps to reduce the amount needed to be raised by taxation. See the "Statement of Revenue and Expenses" for the detailed reporting of 2003 activities.

Great effort has been made to reduce and control expenditures whenever possible and an equal effort has been made to hold the Town tax rate down for the 2004 tax year.

I would like to remind all taxpayers, that the Treasurer's Office WILL accept partial tax payments due for 2004 at any time throughout the year by mailing a check referencing your account number or the name of the property owner to:

Town of Clarendon, Treasurer's Office  
P.O. Box 30  
N. Clarendon, VT 05759

This year the town will continue with the policy of **NOT** accepting postmarks and the Treasurer's office will be open the week of collection from 10:00am to 4:00pm to allow for walk-in customers. This policy change resulted in improving cash flow to the town by revenues being received in advance of the due date. This year also had the lowest delinquency rate in recent years.

Respectfully,

Rebecca Mandolare  
Treasurer

## DELINQUENT TAX SUMMARY

Year	Warrant Issued	Collected	Corrected	Warrant Due
1998	55.76	55.76	0.00	0.00
1999	2,884.30	1,868.41	0.00	1,015.89
2000	10,853.16	8,054.07	0.00	2,799.09
2001	38,420.39	22,020.98	178.87	16,578.28
2002	129,126.14	86,536.58	0.00	42,589.56
2003	<u>193,201.76</u>	<u>73,868.84</u>	<u>(119.12)</u>	<u>119,213.80</u>
	\$374,541.51	\$192,404.64	\$59.75	\$182,196.62

Interest Paid to Treasurer      \$18,227.83

Submitted December 31, 2003

Rebecca Mandolare

Tax Collector

## LIST OF DELINQUENT TAXES

Real Estate Tax:	1999	
DAVIS, DANIEL, CINDY		<u>1,015.89</u>
Total for 1999		1,015.89
Real Estate Tax:	2000	
BELLOWS, EARL		429.79
CALLAHAN, KEVIN		437.86
CHOQUET, JOSEPH		289.48
DAVIS, DANIEL, CINDY		1,260.72
KUK THEODORE R. II		interest only
RANDALL, SCOTT		<u>381.24</u>
Total for 2000		2,799.09



Real Estate Tax	2001	
ALBERICO, KATHERINE	471.13	
BELLOWS, EARL, CALLA	2,364.72	
BENOIT, LAUREL	1,850.24	
CHOQUET, JOSEPH A.	387.16	
COLBURN, LEE	5.18	
CONWAY, MARY ELLEN	526.28	
CORLISS, DAVID	188.37	
DAVIS, DANIEL, CINDY	1,444.32	
ETHIER, RALPH	481.44	
FREDRICKS, MARION	404.43	
GILMORE, BETH	194.96	
HAWKINS, VICKY JO	1,295.64	
HEIKKINEN, TERRY	148.96	
INGALLS, ARTHUR	428.03	
INGALLS, STEVEN	221.72	
KUC THEODORE R II	2,692.55	
LAUSCHA, JOHN	127.44	
RANDALL, SCOTT	3,101.04	
WITHINGTON, HARRY	74.18	
ZSIDO, NAN	<u>170.49</u>	
Total for 2001	16,578.28	

Real Estate Tax:	2002	
ALBERICO, KATHERINE	653.19	
ALLARD, DANIEL JR.	621.27	
AUSTIN, BURTON	667.92	
BARBOU, LORI	50.13	
BELLOWS, EARL, CALLA	2,460.51	
BILLINGS, JOAN	2,020.96	
BOWEN, JACK	7,934.95	
BROWN, CHARLES	3,130.89	
BUFFUM, CARROLL JR	201.56	
CHOQUET, JOSEPH A.	444.46	

COBURN, LEE	638.46	
DOTSON, STEPHEN	545.14	
ETHIER, RALPH	500.94	
FARNUM, ROBERT	1,200.79	
FREDERICK, PERCY	20.16	
FREDRICKS, MARION	640.91	
HAWKINS, VICKY JO	1,048.12	
HEIKKINEN, TERRY	626.18	
INGALLS, ARTHUR	378.82	
INGALLS, STEVEN	655.37	
JARROSAK, HELENA	1,434.07	
KENT, JOHN	2,104.29	
KUC THEODORE R II	3,103.88	
LAUSCHA, JOHN	1,458.63	
MALLETTE, ALBERT	228.98	
MAXFIELD, TIMOTHY	255.50	
MORGAN, BRIAN	714.58	
PRECOTT, KENNETH	321.68	
RANDALL, SCOTT	3,226.66	
SEYMOUR, ROY	577.00	
ST. LAWRENCE, EDWARD	938.04	
TAYLOR, RON	3.90	
VOYDATCH, STEVEN	523.04	
WISE, KIM	1,276.91	
WITHINGTON, HARRY S.	1,647.71	
ZSIDO, NAN	<u>333.96</u>	
Total for 2002	42,589.56	

Real Estate Tax:	2003	
AIR RESTORATION	47.75	
AIR RESTORATION	451.12	
ALBERICO, KATHERINE	681.81	
ALTRUI, PETER	1,742.98	
AUSTIN, BURTON	697.19	



BADGER, LUCRETIA	325.53
BAIRD, DAVID	2,642.66
BAKER, GILBERT	1,660.95
BARBOU, LORI	528.02
BARBOU, LORI	2,829.77
BARROWS, ALTON	4,667.59
BELLOWS, EARL, CALLA	1,075.59
BENOIT, LAUREL	2,009.55
BLACK, KENNETH	930.28
BLAIR, ROSEMARIE	717.70
BOURN, ROGER	363.97
BOWEN, JACK	7,790.72
BRIDGES, NELLIE	230.69
BROWN, CHARLES	3,268.08
BUFFUM, CARROLL JR	404.99
BURKE, PATRICK	335.78
BYRNE, THOMAS	525.28
CANCIO BELLO, ANNA	712.57
CARLSON, CRAIG	3,439.81
CHOQUET, JOSEPH A.	417.30
CLINTON, JOHN	305.02
COBURN, LEE	666.43
COLEMAN, PAMELA	315.27
COLLETT, GEORGE	884.44
COLLINS, WILLIAM	240.72
COX, TERRY	3,324.47
COX, TERRY	556.21
CROSSMAN, BERTRAM	3,000.00
DEMERS, RICHARD	161.34
DOTSON, STEPHEN	569.03
DUPREY, GEORGE	1,681.46
ETHIER, RALPH	522.89
FARNUM, ROBERT	653.40
FREDERICK, PERCY	1,243.15

FREDRICKS, MARION	669.00
FREDETTE, DIANE	1,017.24
GALLAGHER, ROBERT	184.26
GLENNA, STEARNS	684.37
GROUP 1 A VT PART.	4,000.00
HEIKKINEN, TERRY	653.62
HENRICHSON, LORI	1,830.12
HIER, RITA	1,625.07
HINCKLEY, RICHARD	1,327.74
HINCKLEY, BARBARA	612.60
INGALLS, ARTHUR	402.18
INGALLS, JAMES	3,275.77
INGALLS, LORI LEE	1,715.03
INGALLS, STEVEN	1,999.30
JARROSAK, HELENA	1,496.91
KENNEDY, /BROWN	335.71
KENT, JOHN	2,506.81
KING, TERRY	674.12
KUC THEORDORE R II	3,239.88
LANFEAR, CARL	350.54
LAUSCHA, JOHN	1,522.54
LAVICTORIE, RONALD	5,741.57
LEWIS, MARK	2,017.24
LOUTTIT, ERIC	1,855.76
MALLOY, RICHARD	3,550.03
MAXFIELD, TIMOTHY	604.92
MCGINNIS, MARK	1,830.11
MORGAN, BRIAN	745.89
POSCH, ROBERT	2,217.17
POSCH, THOMAS	822.72
PRECOTT, KENNETH	335.78
RANDALL, SCOTT	3,368.04
ROYCE, HUGH	1,499.12
SMARRELLI, JOSEPH	361.41



SEYMOUR, ROY	602.11
ST. LAWRENCE, BRIAN	577.26
ST. LAWRENCE, EDWARD	979.14
STILLWELL, JOHN	1,491.78
TIRABOSCHI, JAMES	51.26
TIRABOSCHI, JAMES	221.17
TOFT, ERIC	194.82
VENNE, JOHN	1,896.77
VOYDATCH, STEVEN	545.96
WIEHE, LAURENCE	1,558.00
WISE, KIM	1,332.86
WITHINGTON, HARRY S.	1,719.91
ZSIDO, NAN	<u>348.60</u>
Total for 2003	119,213.80

## CEMETERY TRUST FUNDS

### Spafford Cemetery Fund

Received Sept. 4, 1974 - \$2,500.00	
Income to be used for care, improvement and embellishment of Spafford Lots in Spafford Cemetery	
Unexpended Income January 1, 2003	\$8,368.82
Interest Income	<u>83.80</u>
Balance - December 31, 2003	\$8,452.62

### Balch Cemetery Fund

Received April 5, 1953 - \$200.00	
Income to be used for perpetual care of Clinton E. Balch Lot in Spafford Cemetery	
Unexpended Income January 1, 2003	\$209.57
Interest Income	<u>0.82</u>
Balance - December 31, 2003	\$210.39

### Austin, Peck, Everest Cemetery Fund

Received November 15, 1982 - \$1,200.00	
Income to be used for perpetual care of the Austin, Peck & Everest Lots - Chippenhook Cemetery	
Unexpended Income January 1, 2003	\$4,114.00
Interest Income	<u>102.85</u>
Balance - December 31, 2003	\$4,216.85

### Hayes Cemetery Fund

Balance - January 1, 2003	\$1,933.82
Interest Income	<u>7.77</u>
Balance - December 31, 2003	\$1,941.59



# **Cemetery Trust Funds (continued)**

## **Button Cemetery Fund**

Received September 21, 1984 - \$2,500.00

Income to be used for perpetual care

Received September 27, 1984- \$500.00

Principal & Interest to be used for extraordinary repairs and specific floral plantings

Unexpended Income January 1, 2003 \$7,600.04

Interest Income 148.52

Balance - December 31, 2003 \$7,748.56

## **West Clarendon Cemetery Fund**

Income to be from lot sales and used for the care of the West Clarendon Cemetery

Unexpended Income January 1, 2003 \$4,166.66

Researching account history (\$373.99)

Interest Income 74.12

Balance - December 31, 2003 \$3,866.79

## **Elizabeth Griswold Trust Fund**

Balance - January 1, 2003 \$739.38

Interest Income 2.97

Balance - December 31, 2003 \$742.35

## **Laura Burnham Trust Fund**

Balance - January 1, 2003 \$3,073.27

Interest Income 60.05

Balance - December 31, 2003 \$3,133.32

# **HISTORICAL PUBLICATIONS FUND**

Received September 13, 1991

Funds are the proceeds of Clarendon history book sales

Fund Balance January 1, 2003 \$1,413.37

Interest Income 14.15

Fund Balance December 31, 2003 \$1,427.52

## **CLARENDON LIBRARY FUND**

**\$1,000.00 from Cornelia M. Bailey Will**

Permanent fund, income only to be used for book purchases

Balance - January 1, 2003 \$2,252.00

Receipts: Interest from investments 22.55

BALANCE - December 31, 2003 \$2,274.55

## **CLARENDON GRANGE FUND**

Balance - January 1, 2003 \$8,153.53

Receipts: 0.00

Balance - December 31, 2003 \$8,153.53

## **RECORDS RESTORATION FUND**

Balance - January 1, 2003 \$1,373.52

Receivable 2,447.00

Balance - December 31, 2003 \$3,820.52

## **COLBURN'S MOBILE HOME PARK GRANT**

Balance - January 1, 2003 \$0.00

Receipts 296,671.00

Disbursements (296,470.00)

Balance - December 31, 2003 \$201.00



## CLARENDON BOARD OF SELECTMEN ANNUAL REPORT FOR 2003

The Old Stone Mill, town property, located on Walker Mt. Road had deteriorated beyond repair or restoration necessitating demolition of this building in 2003 for reasons of liability and public safety.

Grant activity in year 2003 included application and receipt by the town for a VCDP Grant totaling \$334,300. The Vermont State Housing Authority and Housing Foundation Inc. utilized this grant money for implementing and completing infrastructure improvements to the Coburn Mobile Home Park. Also, the residents from LaCasse Mobile Home Park will receive relocation assistance from Rutland Community Land Trust, and a VCDP grant totaling \$98,690 that the town applied for and received. Additionally, the town applied to the State of Vermont and received a paving grant totaling \$81,900. This grant money was used to reconstruct and repave a portion of East Clarendon Road in summer of 2003.

The town submitted two insurance claims for damage to the Kingsley Covered Bridge located on East Street in Clarendon, and for damage to guardrails on Walker Mountain Road. Payments for both claims were received and repair completed.

Based on the recommendations of the town's Road Commissioner the Selectboard is proceeding to upgrade the town's aging highway equipment. In 2004, utilizing the town's equipment fund, the town will purchase a new dump truck to replace the 1988 dump truck and additionally make loan payments of \$40,000 (\$20,000 toward the grader and \$20,000 toward the payloador purchased previously).

The State of Vermont has informed the town that 2006 is the planned year for construction for the replacement of iron bridge (Bridge #14) on the Middle Road. Replacement of the bridge on Clarendon Springs Lane has been pushed out to a date uncertain. We are once again frustrated by the State of Vermont's inability to move these projects along.

## CLARENDON BOARD OF SELECTMEN ANNUAL REPORT FOR 2003 (continued)

The 2004 Town Meeting Warning includes many articles, which if passed will improve the town's cash flow and improve the annual budget process.

We are requesting voter approval to establish a reserve fund for a Reappraisal Fund utilizing funds received annually from the State of Vermont for this purpose. The State of Vermont Department of Taxes Certified Equalized Education Property Value, effective January 1, 2004 reported Clarendon's Coefficient of Dispersion (COD) to be 13.97%. The coefficient of dispersion is a measure of equity and shows how fairly distributed the property tax is within a town. If a town's COD is higher than 20%, a town is required to reappraise. Also important is the Common Level of Appraisal (CLA) which is the education property value (listed value) divided by the equalized education property value. Vermont law requires property to be assessed at 100% of its fair market value. If the CLA falls below 80%, a town is required to reappraise the report showed Clarendon's Common Level of Appraisal is 87.22%. This report shows Clarendon may be required by the state to do a reappraisal in the near future. Establishing this reserve fund will offset the high cost for a reappraisal in any given year.

The warning also includes an article requesting voter approval to establish a reserve bridge fund using tax dollars. The Bridge Fund, if established, would be funded annually with a budgeted line item and be used to fund future bridge projects.

We have also included an article requesting \$8,000 for a town audit; it should be noted that the town books have not been audited for approximately 10 years.

Also included in the 2004 Town Meeting Warning is an article to go from a calendar year to a fiscal year in conjunction with the schools fiscal year. If this article is voter approved at Town Meeting, year 2004 will remain a calendar year (Jan. 1, 2004 to Dec. 31, 2004), and taxes for that year will be collected the second Friday in October as usual.



# CLARENDON BOARD OF SELECTMEN

## ANNUAL REPORT FOR 2003 (continued)

Then to bring the town into a fiscal year the Selectboard will prepare a six-month budget, which will be presented to the voters at a special town meeting in September or November 2004. If voter approved, tax bills for the six-month budget will be billed, based on the 2004 grand list, **and only on the town tax portion billed**. The six month billing will be payable in April 2005. The town will then be on a fiscal year. Subsequently, the Selectboard will prepare a 12-month budget for fiscal year 2005/2006, which will be voted on at the March 2005 town meeting, and pending voter approval of the budget, the tax bill for the fiscal year will be paid in two installments.

We are also requesting voter approval for money to vinyl side the Town Hall, which should save the town money for painting in the future as well as enhancing aesthetics and maintaining the value of a town asset.

Clarendon is also participating in the development process for the Rutland Regional Recreation Center. There has been good response from the towns involved in this process.

We would like to thank Nancy and Carroll Buffum for their generous donation of the "Clarendon Grange Community Center" sign.

Additionally, we would like to thank Robert LaFrancis for time served as both Health Officer and Zoning Administrator for Clarendon.

As always we want to thank all town officials and employees for their dedication and hard work.

Respectfully Submitted,  
J. Robert Sebasky, Chair  
Nancy Buffum  
Eric Jensen  
Michael Klopchin  
David Potter

# TOWN OF CLARENDON, VERMONT

## SELECT BOARD MEETING SCHEDULE FOR YEAR 2004

All residents of the Town of Clarendon are welcome to attend Select Board meetings. Meetings are held on the second and fourth Mondays of each month at the Clarendon Town Hall, 279 Middle Road, Clarendon, Vermont. The meeting schedule is as follows unless otherwise posted. These meeting dates are subject to change by the Board of Selectmen. There will be notices posted announcing any necessary changes in meeting dates and any additional workshops/meetings.

January	12 26	July	12 26
February	9 23	August	9 23
March	8 22	September	13 27
April	12 26	October	11 <b>Columbus Day</b> 25
May	10 24	November	8 22
June	14 28	December	13 27

## SELECT BOARD AGENDA POLICY

If you have an issue to discuss with the Select Board and would like placement on the agenda call the Administrative Assistant at (802) 747-4074, fax your request to (802) 775-4274, or mail your request to Clarendon Board of Selectmen, P.O. Box 30, North Clarendon, Vermont 05759. The Select Board must receive request for agenda placement by 1:00 p.m. on the Thursday preceding the scheduled Monday meeting. This allows time for agenda preparation and mailing to Select Board members in advance of the meeting and allows Select Board members time to prepare for the meeting.

Those individuals not on the agenda must wait until completion of all agenda items unless invited to speak by the Select Board Chairman. The meeting agenda also includes a public comment section.

CLARENDON BOARD OF SELECTMEN



## TOWN CLERK REPORT

Again, in 2003 there was an increase in property transfers and mortgage refinancing thus the number of Land Record Volumes grew from 110 to 116. Volumes 107 through 114 were microfilmed.

Currently there are 1,661 registered voters.

The Town Clerk's Office participates in the sale of Fish & Wildlife Licenses and Temporary Registration Renewals.

I would like to take this opportunity to sincerely thank those who give of their time to assist in counting ballots, without your help, the task would be overwhelming.

Respectfully submitted, Joyce A. Pedone, Town Clerk

### 2003 VITAL STATISTICS

BIRTHS	28	MARRIAGES	17
DEATHS	10	CIVIL UNIONS	0

### 2003 DOG LICENSES

MALES	43	SPECIAL LICENSES	2
FEMALES	33	KENNEL PERMITS	1
NEUTERED MALES	187		
SPAYED FEMALES	232		
TOTAL	495		

**Please Note:** All dogs six months of age and older shall annually, on or before April 1<sup>st</sup>, be licensed. A current rabies certificate **must** be provided at the time of licensing, 20 V.S.A. 3581. Late fees and possible fines will be added if not licensed by April 1<sup>st</sup>.

License fees are: Males & Females \$13.00  
Neutered Males & Spayed Females \$ 9.00

## LISTERS REPORT

Once again this year our Common Level of Appraisal has dropped a significant amount. Presently it is reported at 87%. We, as a town must prepare for a town-wide reappraisal. Once our CLA falls to 80% the State will require us to reappraise. The State sends our Town \$6.00 for each parcel we have on our Grand List each year to help with the cost of reappraisal. You will notice an article on the Town warning asking to establish a fund to save this money, to be used for reappraisal. It is very important that we as a Town prepare for this difficult task and approve this fund.

As you are probably aware by now, Act 68 goes into effect this year. It is very important that each property owner files a Homestead Declaration, on or before April 15th.

Respectfully submitted,  
Arthur W. Knox, Sr.  
Edward R. Knox



## CLARENDON VOLUNTEER FIRE DEPARTMENT

The Clarendon Volunteer Fire Department would like to thank the people of the Town of Clarendon for their ongoing support. I would also like to thank the fire association trustees, officers and members because without their support, commitment and hard work we would not be able to operate at the high level at which we do.

We received two grants this past year for a sum of \$43,000. The grants were through the Department of Justice under the Homeland Security Act. We applied for and were granted funds for a Thermal Imaging Camera, a Multigas Meter, four Self-contained Breathing Apparatus (air packs), and upgrades to our radio system. The radio upgrade enables us to be interoperational with all emergency agencies. The new equipment will be on display in March at Town Meeting.

Our calls were up from 2002. We responded to 68 calls in 2003 that were mostly vehicle accidents. We had three structure fires, several miscellaneous calls, two elevator rescues and stood by for the Mill River Union High pep rally bon fire.

### Remember For All Emergencies

**Dial 911**

Respectfully submitted, Brian Morgan, Chief CVFD

## Town Fire Warden Report

I issued 547 burn permits, responded to 10 burn complaints, and wrote 1 ticket for an illegal burn for which a fine was imposed. I'm still working on 1 complaint, 1 written warning was issued, and 7 verbal warnings were given.

5.5 acres of land and several greenhouses burned because of a fire without a permit on a windy day.

Please remember that you need a permit for ANY outside fire.

Allowable fires include: bon fires, campfires, outside barbeques, leaves, brush, dead wood, tree cuttings and weeds.

Illegal fires include: paper, cardboard, tires, plastic, painted, finished, pressure treated wood and garbage in general.

When you call for a permit please make sure it is after 7 a.m..

I will need your name, phone number and your 911 address.

If a fire gets out of control call 911.

Fire Warden Clayton Rockwell 77-52074

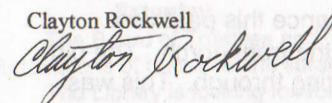
Key persons

Jason Rockwell 775-2074

Brian Morgan 773-1791

Respectfully submitted,

Clayton Rockwell





## CLARENDON GRANGE COMMUNITY CENTER

The Community Center continues to provide Clarendon citizens a beautiful place for personal events and for groups to hold their events.

The Center provides the site for Senior meals every Thursday and on the second Tuesday of each month. Reservations are required and may be made by calling 775-0133.

RAVNA provided foot care and blood pressure clinics on the fourth Thursday of alternate months.

"Elders On The Go" is a twice-monthly program of bus trips to interesting places chosen by the seniors.

A wide variety of groups meet regularly at the Center.

- RSVP sponsors the Bone-Builders exercise class designed to prevent osteoporosis. They meet Monday and Thursday at 1:00 p.m.
- RRMC held a six-week series on nutrition, and how to eat better.
- A ten week series of Tai Chi movement and exercise classes were held.
- MRUHS held a daylong peer service session.
- Clarendon First held several of their early informational meetings at the Center.

A large effort was put into maintenance this past year.

- A new roof was installed over the front porch. The old one was leaking badly and rotting through. This was our major accomplishment.
- Last summer we had a couple of incidents for which I called the State Police. Their recommendations after an investigation were; 1.) retool all locks and issue new-keys with strict new policies. 2.) put locked covers over all thermostats and 3.) install sash locks on all windows in the building. These were all accomplished and sash locks also keep the cold air out.

We depend on volunteers from MRUHS to do our spring and fall cleanup, as they did again this year.

Though grants we have been able to replace six heavy, round tables with six light weight tables, that match our new chairs.

It has been an exciting and busy year, as you can see. I look forward to more of the same in the coming year.

Respectfully submitted,  
Gwen McGrath, Building Coordinator

## Bailey Memorial Library Annual Report 2003

Another year has gone by and the Bailey Memorial Library continues to grow. We are able to provide the best selling books as they come on the market and are working to increase our collection of audio books and children's books. We have received a grant from the Libri Foundation for over \$1,000 in children's books, allowing us to purchase 67 high quality picture and chapter books. This is a matching grant awarded to libraries in rural communities. Seniors at Mill River High School under the leadership of Margie Congdon conducted a bottle drive in May to raise funds for the \$350 we needed to obtain the grant money.

The Gates Foundation computers continue to be used by library patrons. They are online and also have a lot of software for children and adults, including maps, games and word processing software.

Laurie Adams again volunteered many hours to design programs for the summer reading project. The Vermont Department of Libraries provides a theme and activities each year. Laurie put together activities, stories and games on this year's theme of Summer Feast. We are always looking for volunteer help for this important children's program.

The library now has 1255 members. All residents of Clarendon are entitled to a library card.

Adult Learning uses the library space several hours per week, enabling them to have a quiet space to work and access to the computers.

Dorothy Barnes serves as our librarian, with Warren Lackey as her assistant. The library is open:

<b>Monday, Tuesday and Wednesday</b>	<b>12:00-5:00</b>
<b>Thursday</b>	<b>10:00-5:00</b>
<b>Saturday</b>	<b>9:00-2:00</b>

The Board of Trustees and the librarian would like to thank all of the people who have left donations of books for the library.

The Library is looking for volunteers to work on various programs and to serve on the Board of Trustees. The Board meets the second Tuesday of each month. Please call the library if you are interested.

Respectfully,

*David J. Murray*  
David J. Murray

Trustees:

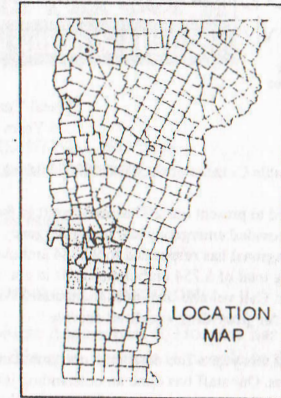
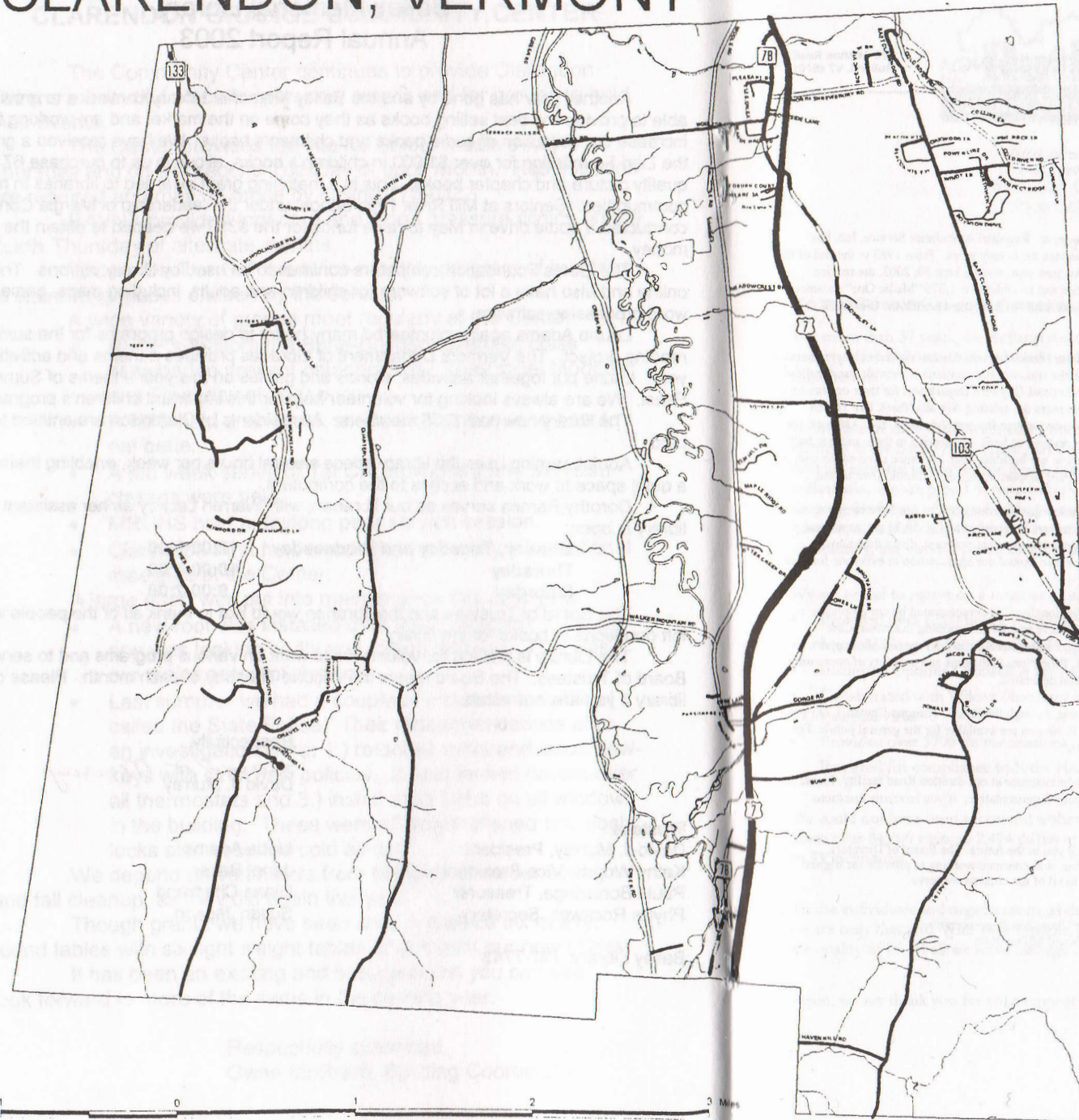
David J. Murray, President  
Kathy Woods, Vice-President  
Paula Bonazinga, Treasurer  
Phyllis Rockwell, Secretary

Linda Adams  
Janet Baker  
Diane Chartrand  
Susan Jepson

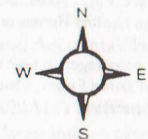
Bailey Library: 747-7743



# CLARENDON, VERMONT



- LEGEND**
- Building Structures
  - Road Class**
    - == US Highway
    - == VT State Highway
    - == Town Class 2
    - == Town Class 3
    - == Town Class 4
    - == Private/Unknown Road



JANUARY, 2000



RUTLAND REGIONAL PLANNING COMMISSION





Business: 802-773-1746  
Emergency: 802-773-1700  
FAX: 802-773-1717

## REGIONAL AMBULANCE SERVICE, INC.

275 Stratton Road  
Rutland, VT 05701

### 20th ANNUAL REPORT

(Fiscal Year Ending June 30, 2003)  
20 Years of Service 1983 - 2003

To the Honorable Citizens of the Town of Clarendon, VT:

We are pleased to present our 20<sup>th</sup> annual report to the Citizens we serve. Regional Ambulance Service, Inc. has continually provided emergency and non-emergency ambulance service for twenty years. From 1983 to the end of this fiscal year, Regional has responded to 90,384 ambulance calls. This past year, ending June 30, 2003, the service responded to a total of 6,754 ambulance calls in our 12 communities and an additional 1,875 "Medic One" paramedic intercept calls. Call volume continues to increase. **We commend our staff for keeping up with the increased demand and for providing excellent service.**

In February of this year a fire destroyed one ambulance, damaged our remaining vehicles and caused extensive damage to our facilities. Our staff has done an outstanding job coping with the situation and continue to provide the excellent service that our communities deserve. We would like to thank the Rutland City Fire Department for their outstanding response and quick suppression of a fire that could have been even more devastating. We also thank Fair Haven Rescue, Brandon Rescue and Wallingford Rescue for covering our service area the morning of the fire. Although the fire severely damaged our facilities our employees pulled together and put us back into service in three and one half hours. At the end of the fiscal year we were still undergoing repairs to our building. Our insurance covered the cost of repairs to our vehicles and building. We again thank everyone for their support during this stressful time period.

With the continued support of the citizens, our employees, and community governing bodies, we have been able to level fund or lower our assessment rate for the past 19 years. Our current assessment rate is \$4.25 per capita and remains unchanged for the next fiscal year. The public support of our Membership program, direct donations, memorials and estate gifts have been vital to our continued success. We extend our appreciation to everyone for their support.

Our motto "Serving People First with Pride, Proficiency and Professionalism" is demonstrated by our employee's commitment to continuing EMS training. Each year our employees have specialized training in Critical Care Paramedicine, Advanced Cardiac Life Support, Basic Life Support, Prehospital Advanced Trauma Life Support, Pediatric Advanced Life Support, Emergency Vehicle Operations, Bloodborn Pathogens and a variety of continuing education programs. Our professional staff is extremely capable and dedicated.

Monthly C.P.R. classes are taught at Regional Ambulance. Last year, through the R.A.S. Training Center, 1,783 people were trained in C.P.R. Tours, lectures, demonstrations, and C.P.R. classes are available for the general public. For information on Healthy Homes or our other services call 773-1746.

The public is encouraged to visit and talk to the employees and Administrator at our Stratton Road facility. Please feel free to contact James Finger, Chief Executive Administrator, or your Representative, if you have any questions concerning the service.

We are proud of our accomplishments and look forward to serving you in the future. The Board of Directors, Administration and employees of Regional Ambulance Service, Inc. will continue working to provide the highest quality of emergency ambulance care at the lowest possible cost to all of the citizens we serve.

Sincerely, Paul Kulig, President  
R.A.S. Board of Directors

Doris Weeks,  
Town of Clarendon Representative  
R.A.S. Board of Directors



RONALD J. CIOFFI, EXECUTIVE DIRECTOR  
RUSS GATES, BOARD OF DIRECTORS

### Town of Clarendon

#### TO THE TOWN MANAGER, OFFICERS AND CITIZENS OF CLARENDON:

For more than 57 years, the Rutland Area Visiting Nurse Association & Hospice has brought high-quality, affordable community based home health and hospice services to people in the comfort of their homes.

In the face of rising healthcare costs, nursing shortages, shrinking reimbursement and regulatory changes to the health care system, RAVNAH has continued to identify community needs and provide essential cost-effective health care services to some of Rutland County's most vulnerable individuals. We are proud to report that we continue to be a community leader in guiding and shaping the future of home health, preventative and long-term care services, including home care, hospice, maternal-child health and community programs. Our services not only promote a healthy community, but also support individual dignity and independence in the home.

We are proud to report on a number of successes we have achieved:

- Provided over 1,200 hours of volunteer service in our Hospice Program.
- Initiated Hospice Palliative Care Program
- Instituted Options Counseling for nursing home admissions
- Collaborated with Wilcox Pharmacy in the Synagis® Program for patients with respiratory syncytial virus
- Provided over 3700 flu vaccinations
- Prepared for compliance with the Health Insurance Portability and Accountability Act

We could not have been successful without our dedicated staff. RAVNAH's staff and volunteers made over 84,000 visits to 2,494 different patients. In the town of Clarendon we provided 3018 visits to 93 individuals.

To the individuals and organizations of the town of Clarendon that have supported us during 2003 we are truly thankful. With your support, RAVNAH will continue to meet our mission "to enhance the quality of life of all we serve through comprehensive home and community health services."

Again, we say thank you for your support.





**Rutland County  
Women's Network  
& Shelter**

P.O. Box 313  
Rutland, Vermont 05702  
Business • 775-6788  
Crisis • 775-3232

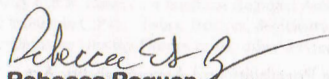
**RUTLAND COUNTY WOMEN'S NETWORK AND SHELTER  
ANNUAL REPORT 2003**

**The Rutland County Women's Network and Shelter is a non-profit agency working within Rutland County to provide safety and support services to victims of domestic violence and sexual assault. We have been in Rutland County for almost 25 years serving men, women, and children who live in danger.**

**This year the shelter has been constantly busy. In addition to families needing immediate housing for their safety, we gave counseling and other support services to well over 3400 people. We assist people with counseling, support groups, help with relocation, are available on a 24 hour crisis line for domestic violence and rape, assist with family court advocacy, and other services necessary to keep families safe.**

**The families, volunteers, and staff of the shelter thank the voters of Clarendon for their continued support of our program. Because of your consistent support, we are able to continue to provide a safe haven for those survivors of domestic violence from your town.**

Sincerely,

  
Rebecca Roguen  
Assistant Director

**REQUEST**

**The Rutland County Women's Network and Shelter is requesting the sum of \$165.00 which will be voted on in March, at the town meeting of 2004, for assistance in supporting the shelter. We are very grateful for the help that the people of Clarendon have given us in the past. We provided services for 84 residents of Clarendon this year.**



**SOUTHWESTERN VERMONT  
COUNCIL ON AGING**

***Report to the Citizens of Clarendon***

This report briefly describes the services and support provided to elders in Clarendon by the Southwestern Vermont Council on Aging during the past year; these included:

***Senior Meals:***

The Council provided funding for meals served to elder residents of Clarendon. This funding helped make available 2,456 meals that were prepared and delivered to the homes of 17 older persons in your community who were in need of this special support. This service, provided through contract, is often referred to as "Meals on Wheels". We also supplied "Blizzard Bags" to Meals on Wheels participants and other isolated elders, containing "shelf-stable" meals for use in a weather related or other emergency situation. In addition, 42 Clarendon elders participated at one or more of the luncheon sites available in our region, enjoying 882 meals.

***Case Management Assistance:***

30 elder residents of your community were served by SVCOA Case Management staff who provided help with applications and problem solving around programs such as Fuel Assistance, SSI, Medicaid, Food Stamps, etc. Case Managers also helped frail elders who were facing long term care placement, assisting those who wanted to and were able to remain independent connect with available supports including Medicaid Waiver assistance.

***Other Services:***

The Council on Aging also made available the following services to help support older persons in your community: 1) Telephone support through our "Senior HelpLine" (786-5991 or 1-800-642-5119). This service provided easy phone access to elders and others in need of information about available programs and supports for older persons; 2) Health benefit counseling information and form filing assistance through our SHIP Program; 3) Legal service support through a contract with the Vermont Senior Citizens Law Project; 4) Provision of information related to elder issues through the "Elder Connection" column written by Barbara Hanson appearing weekly in the Rutland Herald; 5) Nutrition education and counseling provided by a Registered Dietician to elders who needed to improve their dietary intake; 6) Senior Companion support on a one on one basis for frail, homebound elders; 7) Elder Care Clinician outreach services to elders struggling with a variety of mental health issues provided through a contract with Rutland Mental Health; 8) Transportation support through the Elders on the Go Program and One-2-One; 9) Community Development assistance and 11) Caregiver information and support for family members and others who are providing help to elders in need of care.

REC'D SEP 0 9



THE VERMONT CENTER FOR INDEPENDENT LIVING  
SUMMARY FOR THE TOWN OF ANNUAL REPORT

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided on-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; provided over 340 with personal assistance and/or assistive technology; provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL's Meals On Wheels program for Individuals Under 60 with Disabilities.

VCIL's central office is in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability-related questions from every Vermont community. Our locally-based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home and Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

TO LEARN MORE ABOUT VCIL, CALL US TOLL-FREE AT 1-800-639-1522

RUTLAND COUNTY PARENT/CHILD CENTER INC.

61 Pleasant Street • Rutland, Vermont 05701 • Telephone: (802) 775-9711 • Fax: (802) 775-5473

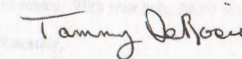
December 23, 2003

Board of Selectmen  
Town of Clarendon, VT  
PO Box 30  
N Clarendon, VT 05759

Dear Ladies and Gentlemen:

Rutland County Parent/Child Center, Inc. (RCPCC) is a private, community-based nonprofit organization dedicated to supporting and meeting the needs of parents, children and families. RCPCC provides all services at low cost (or no cost) to all families throughout Rutland County. RCPCC provides services to all 28 Rutland County cities and towns, with weekly outreach occurring in a minimum of 13 of these communities. In total, RCPCC provided services to over 2,830 individuals and 1,154 families in 2003. We are requesting funds of \$500.00 from your town to support our continued efforts to provide services and supports to families throughout Rutland County. We thank you for considering our request. If you have any questions or concerns, please contact us at 775-9711.

Sincerely,



Tammy DeRosia  
Program Director



United Way





In the year 2003, 27 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as Clarendon assures that quality services are available for their families, friends and neighbors. Town giving dollars support services which include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services

During fiscal year 2003, Rutland Mental Health Services provided 1,508 hours of services to 82 Clarendon residents. We value our partnership with the Town of Clarendon in providing these much needed services and thank you for your continued support.

*Mark G. Monson*

President and Chief Executive Officer



## RSVP & The Volunteer Center

39 East Center Street, Rutland, Vermont 05701 • (802) 775-8220 • Fax: (802) 775-8221 • E-mail: rsvp@rutind@aol.com • TTY/TDD: 800-253-0191

### REQUEST FOR TOWN FUNDING

TOWN OF: NORTH CLARENDON AMOUNT REQUESTED: \$385.00

RSVP is an "Invitation to Serve" program for people of all ages who want to meet community needs through meaningful use of their skills, talents, interests and knowledge in volunteer service to non-profit organizations. Needs are met in critical areas such as human service, health, state and local government, education, literacy, and the arts, just to name a few. RSVP involves individuals in service that matches their personal interests and makes use of their varied life and professional experiences. Through such efforts, RSVP is meeting the needs that strained local budgets cannot afford. RSVP enables people to contribute to their communities and feel good about themselves through the rewarding experience of volunteering. Additionally, over the past 5 years RSVP has implemented new programming to address pressing community needs. These programs include an America Reads program called *Rutland County Reads* aimed at enhancing literacy among elementary school children, an osteoporosis prevention program, *RSVP Bone Builders*, which provides free strength and balance exercise classes with RSVP volunteer instructors to Rutland County residents, and *Operation Doll*, in which RSVP volunteers restore and refurbish donated dolls including sewing outfits and providing accessories. These dolls are then distributed to over 200 needy children through 20+ local organizations.

Locally, RSVP is the largest program of coordinated volunteer services serving the people of Rutland County with 700+ volunteers. From July 1, 2002 through June 30, 2003, volunteers in Rutland County provided 68,870 hours of community service. The cost benefit to the communities of Rutland County in terms of cost of services provided equals \$1,027,540.

Once again this year RSVP is not asking for additional monies from the Town of North Clarendon. The monies we are requesting this year will be used to help defray costs of providing volunteer placements, support, insurance, transportation, and recognition. RSVP continues to strive to provide needed and supplemental services that enhance the quality of life for citizens of all ages throughout Rutland County through the signature programs referred to above.

Currently in North Clarendon, 16 volunteers donate their services to the following non-profit organizations: The American Red Cross, Rutland Regional Medical Center, Mill River Union High School, Clarendon Elementary School, Eden Park, Godnick Adult Center, Rutland Free Library, RAVNA and Hospice, Southwest Vermont Council on Aging, Mountain View Center, Northwest and Northeast Elementary Schools, Rutland High School, College of Saint Joseph, Crossroads Arts Council, One-2-One, Bridges Program, Rutland Area Art Association, Rutland Town School, Rutland Economic Development Association, Lothrop Elementary School, Currier Memorial School, Loretto Home, Rutland Regional Chamber of Commerce, Mount Saint Joseph Academy, Rutland County Parent Child Center, Rutland Recreation and Parks Department, Kids on the Move, Clarendon Grange, Maples Senior Living Community, West Rutland School, Association of Retarded Citizens, Rutland City Police, *Rutland County Reads*, *RSVP Bone Builders*, and *Operation Doll*.

The volunteer services they provide include: knitting and sewing clothes for children and elders, arts and crafts instruction, information desk clerk and couriering at the hospital, delivering and preparing meals, baking, preparing mailings, library aide, tutoring and mentoring students, friendly visitations to elders, surveying, exercise leaders for the *RSVP Bone Builders* osteoporosis program, restoring dolls for the *Operation Doll* program, patient assistance for the Bridges Program, driving individuals to essential appointments. In addition, *Bone Builders* classes are offered in North Clarendon to area residents.

On behalf of RSVP, I would like to thank the residents of North Clarendon for their support in the continuation of the RSVP program. As financial constraints effect more and more non-profit organizations, the need for volunteers increases. With your help, RSVP will continue to respond to this need.

Sincerely,

*Nan M. Hart*

Nan M. Hart, Director  
October 15, 2003

Cardiovascular Worksite Wellness  
Career Choices  
Child & Family Services  
Community Access Program  
Community Rehabilitation & Treatment

Emergency Crisis Services  
Evergreen Substance Abuse Services  
Green Mountain Foster Grandparents Program  
InterAge  
One-to-One

RSVP  
Rutland Area Prevention Coalition  
Rutland County Head Start  
Vocational Opportunity Works  
United Way Member Agency



## ARC - Rutland Area

Advocacy, Resources & Community for citizens with developmental disabilities and their families

A United Way member agency

### 2003 ANNUAL REPORT

**Our mission is to advocate for the rights of individuals and families with developmental disabilities to be regarded as valued citizens with the same entitlements as a non-disabled individual, including the right to lifelong opportunities for personal growth and full participation in the community.**

In 2003, we were representative payee for about 65 clients referred to us by Social Security and mental health centers. We assisted these clients in managing within their budget limitations; quite an accomplishment for people living on the limited resources of SS and SSI. We were involved in every operation from payment of bills, rent etc. to dispensing personal expense monies on a weekly basis. We negotiated and mediated between landlords, service providers and businesses in cases where a client was unable to resolve an issue independently. The man hours involved in managing one's case averages from several hours monthly to 3-4 hours weekly, dependent on need. As well, we assisted about 12 clients in filling out annual accounting forms for probate court.

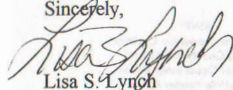
Six (6) dances were provided - Valentines, Spring Fling, Summer, Summer Picnic / Annual Meeting, Halloween, and our annual Christmas Dinner - over the year these events were attended by over 200 people with developmental disabilities, friends and families. There are also ongoing weekly events such as the art class and the music & movement class. The dances are our biggest events that bring people together in the community. There is much fun had by all who attend, whether dancing, listening to music, talking with a friend or by just watching.

ARC- Rutland Area supports the local Self-Advocacy group for people with developmental disabilities by doing the minutes and preparing the agendas for the group and then helps with facilitating the meeting. The Self-Advocates have currently been trained in a Disability Awareness Training and have presented the training at Rutland High School. They will be going into elementary schools around the county as well. Many citizens are getting to know the self-advocates better through this service and the self-advocates are gaining valuable public speaking and advocacy skills. This year the self-advocate group also helped out at the annual Green Mountain Self-Advocates' Voices and Choices conference in Killington, by helping people find their way around.

Our Executive Director is a member of the Rutland Family Support Network which is lead by parents to gather information families need, create goals to some system changes and network via the internet, brochure, forums and newsletters. She also is on the Local Standing Committee of Community Access Program. By staying in touch with other state level organizations and working collaboratively with local advocates, families and organizations ARC-Rutland Area stays on top of the services being provided to people with developmental disabilities and has an outlet to advocate for those services that are not being offered.

On behalf of the Board Members, friends, and families; we are thankful for the continued assistance from the citizens of Clarendon. We receive neither state nor federal funding, and our main sources of income continue to be United Way, Rutland City and other towns such as Clarendon. In 2003 there were 5 residents of Clarendon who took advantage of all the services we offer. Our 2004 request for funding from Clarendon will again be \$200.

Sincerely,



Lisa S. Lynch  
Executive Director

128 Merchants Row, Suite 302, Rutland, VT 05701-5915~ (802) 775-1370 Fax 775-4544  
email address: arc Rutland Area@cs.com



## ANNUAL REPORT - 2003

### Rutland Regional Planning Commission

#### THE RRPC'S MISSION:

To provide leadership and technical expertise to encourage cooperative planning with and among the region's communities and area wide interests; and, strive to improve the quality of life for people in the region by promoting harmony between sustainable economic development, environmental interests and other planning issues.

#### 2003 ACTIVITIES:

In pursuit of its Mission, the RRPC continued to work closely with the region's 27 communities on a wide range of projects:

- Provided **technical assistance** on community development issues - including assisting in the update and implementation of town plans, zoning & subdivision regulations, telecommunications ordinances in virtually every member community.
- Assisted -- communities to successfully apply for funds through the **Municipal Planning Grant** program.
- Continued the RRPC's very successful **cooperative purchasing program** with-- municipal and non-profit entities organizations in --towns, saving them substantial amounts on fuel oil, diesel and gasoline.
- Used **GIS (Geographic Information Systems)** tools to work on transportation, watershed planning, and emergency management initiatives. Also continued involvement of GIS in planning projects, the RRPC intern program, and community training.
- Continued **support of the Rutland Region Transportation Council** in their planning for the future transportation needs of the Rutland Region; participated in several route / intersection upgrade studies; continued to work with communities to create bridge and culvert inventories for use with GIS.
- Worked with the **Rutland Economic Development Corporation**, and the **Rutland Region Chamber of Commerce** on a regional strategy to better coordinate community development, economic development and travel and tourism activities. Both organizations have become permanent ex-officio members of the Board of Regional Commissioner.
- Assisted communities with **emergency management planning**, including updates to Rapid Response Plans, assisting in the re-formation of the Rutland Local Emergency Planning Committee, and beginning Federal Hazard Mitigation planning.
- Received \$200,000 Federal **Brownfields Assessment** grant and began the organization of a steering committee and the identification of potential sites.
- Continued to offer **education, training, and information distribution programs** to municipal officials and to pay for those program related to planning and zoning and other community development issues.

For the sixteenth consecutive year, dues will remain at \$500. All communities are voting members of the Commission regardless of whether or not they pay dues. Dues paying members receive discounted technical services and are able to participate in the cooperative fuel purchasing program.



## RUTLAND REGION TRANSPORTATION COUNCIL

Formed in 1992, the Rutland Region Transportation Council (RRTC) provides a forum for the development of regional transportation planning and transportation projects that may have regional impacts. In addition, it coordinates policies and priorities with the Vermont Agency of Transportation and promotes cooperation on transportation issues in the Rutland region. The Council is the primary method for public involvement in transportation planning. State and federal funds are obtained by the Rutland Regional Planning Commission which provides support for the Council. The Planning Commission also provides planning, administrative, and geographic information system staff.

All municipalities in the Rutland Region are encouraged to be active in the Transportation Council and those with representatives named to the Council may vote on any issues. Municipalities are not obligated to participate in the Council and those that do participate may cease their involvement at any time.

Over the last fiscal year (October 2002-September 2003), the Rutland Region Transportation Council and its staff have been working for improved transportation planning in Rutland County in the following ways:

- Continued to assess the Rutland region's top transportation problems including whether planned projects conform to the Rutland Regional Plan. From a regional perspective, improvements to the Route 7 and 4 corridors are always high priorities;
- Participated in discussions regarding transportation projects such as improvements to VT 73 and the Pittsford-Brandon Route 7 upgrades;
- Provided comments to the Vermont Agency of Transportation on the development of Vermont's FY 2004 transportation Capital Budget and Program and the FY 2004-2006 State Transportation Improvement Plan (STIP);
- Continued to discuss the potential for a roundabout to reduce the number and severity of accidents at the US7/VT103 intersection in Clarendon;
- Continued to assist towns with road network (culvert, bridge and road condition) inventories. Utilizing the RRPC's simple system of aerial photos and data collection (condition, etc.) sheets, 2 towns have completed culvert inventories and 5 are in progress.
- Continued to address seasonal transportation problems along VT 103, VT 100, and US 4 by working with staff of neighboring Regional Planning Commissions and ski area representatives;
- Collected traffic data at multiple locations for two towns;
- Worked with the Rutland Physical Activity Coalition to increase bicycle and pedestrian opportunities in the area (including a map of walking trails in Rutland City);
- Worked with transit providers and human service agencies to improve transportation service to those with special needs including elders;
- Began work with towns along Route 30 for possible Byways designation;
- Assessed the region for existing and potential locations for Park and Ride lots;
- Distributed reports, bulletins, fliers, and newsletters, and maintained the Council's Web page.

In the current federal fiscal year (October 2003 – September 2004), the Rutland Region Transportation Council is continuing many of these efforts. A stronger focus on access management is expected in the coming year.

Meetings of the Rutland Region Transportation Council are held once each month, normally on the fourth Thursday, in Rutland. All those with an interest in transportation and related issues are invited to attend. Questions about the Transportation Council may be directed to the following individuals: Susie Leonard or Susan Schreibmen, Senior Planners (775-0871) or Richard Baker, Chairman (247-6366).

## Rutland County Solid Waste District

### Annual Report – Calendar Year 2003

The Rutland County Solid Waste District offers a variety of solid waste, recycling, waste education, household hazardous waste, composting and administrative support programs for our sixteen member municipalities. Some services are also available to non-District communities on a fee for service basis. In addition, the District operates a regional drop-off center and transfer station at Gleason Road in Rutland City. District program, facility and rate information is now available on our web site, [www.rcswd.com](http://www.rcswd.com).

**Waste Disposal:** During 2003, residents and businesses in our member municipalities disposed of approximately 37,000 tons of municipal solid waste, nearly all of through the District's master disposal contract with Casella Waste Management. The cost of disposal, handling and transportation from the District Transfer Station at Gleason Road to the landfill was \$68.04 per ton. State taxes, district surcharge and the Rutland City Host Community Fee totaled \$23.97, for a final disposal cost of \$92.01 per ton.

**Recycling:** The District owns a Material Recovery Facility (MRF), or recycling center, off West Street in Rutland City that is leased by Casella Waste Management for their operations. The MRF accepts seventeen recyclable commodities from transfer stations, commercial haulers and large generators for processing and sale for re-use.

**Household Hazardous Waste:** Rutland County Solid Waste District operates an extensive Household Hazardous Waste (HHW) program for district residents. The program operates year-round from the Gleason Road facility, and scheduled collections at twenty town transfer stations through the spring, summer and fall. The HHW program collects and safely disposes of dozens of hazardous, flammable and toxic materials, anti-freeze, pesticides, used motor oil, asbestos, fluorescent tubes, computers and electronics. For 2003 the District collected and disposed of 58,722 lbs of electronics, televisions and computers; 23,947 linear feet of fluorescent lamps (plus 288 other pieces); 10,036 gallons of paint and other HHW; 574 refrigerators, air conditioners and other freon based units; and had over 774 households and 73 businesses participate in this program.

**Other Programs:** The District also offered other waste management, education and reduction programs, including construction and demolition waste, clean wood, food waste and concrete and asphalt "earth materials" recycling. The District is continuing with its "Merry Mulch" program in collecting and processing over 1,200 Christmas trees annually. The District's food waste program is operated in cooperation with the Rutland County Natural Resource Conservation District. Customers include supermarkets, greenhouses, and produce distributors. The district also received a grant from the Agency of Natural Resources to offer a "clean sheetrock" waste drywall program for contractors and homeowners.

**Planning, Other Improvements:** As required by the new state solid waste plan, the District updated its "Implementation Plan" which serves as a business plan for the next five years. This plan was approved of by the Board of Supervisors in April and sent to the state for their review. The District is anticipating the State's comments on the plan soon with a revision ready for public review sometime in 2004.

James O'Gorman  
District Manager





**Rutland County Community Land Trust, Inc.  
Year 2003 Activity in Clarendon**

The Rutland County Community Land Trust works with communities and families to address affordable housing needs. The RCCLT develops and manages affordable apartments, mobile home parks and single family homes. We also work with individual towns to discuss what a town as a whole can do to address the affordable housing needs of its residents. We have met with the Clarendon Planning Commission, and will continue to assist the Town as the Planning Commission revises the Town Plan.

Our first significant work in Clarendon was assisting the Town with the relocation of 22 families in the East Road Mobile Home Park at the time of its closure. Once again, the RCCLT is partnering with the Town. This time the RCCLT is hoping to relocate eighteen families and individuals from two other parks in Clarendon. On behalf of the Town, the RCCLT has written a grant proposal for to assist these households. In addition to relocation, the RCCLT will clear what is left behind.

We ask that on Town Meeting Day you vote in favor of the following question:

"Shall the Town of Clarendon allocate \$200.00 for the year 2004 for the Rutland County Community Land Trust to assist Clarendon and its residents with their affordable housing needs?"

Please vote to fund us. We thank the community at large for its support.

Sincerely yours,

Elisabeth Kulas  
Executive Director

Rutland County Community Land Trust ☎ 128 Merchants Row ☎ Rutland, VT 05701 ☎ 802-775-3139

**Rutland West Neighborhood Housing Services**

NeighborWorks ®  
HomeOwnership Center  
Of Vermont

**Annual Report 2003**

Rutland West Neighborhood Housing Services, Inc. is changing the look of neighborhoods throughout Rutland County. This year the consortium of towns serviced by Rutland West has grown to include 26 towns, three of which are in Addison County. Year to date, we have invested \$441,956 in loans for new homeowners as well as rehabilitation of existing homes.

With the Vermont Community Development grant of \$375,000 from the years 2002-2003 almost completed and our new grant of \$375,000 beginning in early 2004, the work of the rehab construction department continues at an industrious rate. The Rehab department assisted 37 families from Rutland County this year addressing health and safety issues in homes. Families interested in applying for help are encouraged to call Rutland West.

88 families from Rutland County, who attended the HomeBuyer Education class were counted among our list of new homeowners in 2003. The HomeBuyer Education classes are now offered in West Rutland, Middlebury and Bennington. Call Rutland West for a schedule and to register.

The Emergency Shelter Program at Rutland West assists those in crisis with housing arrangements or utility bills. Our shelter fund assisted 110 families in Rutland County this year. Grant funds are received from the Vermont Office of Economic Opportunity, Department of Mental Health, Federal Emergency Management Agency, as well as other generous donations from special benefactors.

We are most grateful for the involvement of Clarendon resident, Mary Harlow who serves on our Board of Directors.

Another point of major interest for the consortium of towns is the upcoming move of Rutland West to a new location across the street from our current office. Beginning in 2002 into 2003, a tremendous effort was made to coordinate funds to buy and renovate the historic Kazon building on Marble Street in West Rutland. This building will provide much needed, expanded office space for Rutland West. The second story of the Kazon building will be renovated into affordable apartments. We hope to move into the new office space in March of 2004. The apartments will be available for rent later in 2004.

We welcome participants from residents of Clarendon, if you would like to volunteer your time for one of our committees, call me at 438-2303 or stop by our office located at 71 Marble Street in West Rutland.

Together we can build strong communities!

Respectfully,

*Ludy Biddle*  
Executive Director

71 Marble Street, P.O. Box 541 West Rutland, VT 05777  
Tel:(802)438-2303 Fax:(802)438-5338 [rwnhs@vermontel.net](mailto:rwnhs@vermontel.net)



**Rutland Natural Resources Conservation District  
Summary of Activities for FY 2003**

**Board of Supervisors**

Chairman	Marshall Reed	Chittenden	VACD Representative
Vice Chairman	Bob Drachman	Tinmouth	
Treasurer	Chris Davenport	Wallingford	
Supervisor	Edward "Babe" Pomainville	Pittsford	NRCC Representative
Supervisor	William Smith	Shrewsbury	
Associate Supervisor	Gail Fallar	Tinmouth	
Associate Supervisor	Lynn Bondurant	Danby	

**District Employees**

District Manager	Nanci McGuire	Clarendon
Agriculture Resource Specialist	Marie Levesque Caduto	Chester
Nutrient Management Specialist	Matthew Kittredge	Pawlet

**Cooperating Agencies/Partners**

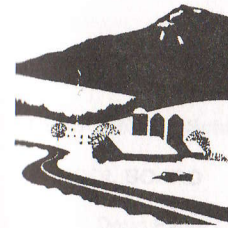
Farm Service Agency	Phyllis Torrey, County Exe. Director
UVM Extension System	Rick Levitre, Dairy Specialist
Rural Development	Mike Dolce, Community & Business Outreach Specialist
Vermont Association of Conservation Districts	Michael Domingue, President
George D. Aiken Resource Conservation & Dev.	Ken Hafner, Coordinator
VT Dept. of Forests, Parks & Recreation	Nate Fice, County Forester
VT Water Resources Department	Fred Nicholson, Stream Alteration Engineer
VT Dept. of Fish & Wildlife	Chet MacKenzie, Fisheries Biologist
Rutland Regional Planning Commission	Mark Blucher, Exe. Director
VT Natural Resources Conservation Council	Jon Anderson, Exe. Secretary
NRCS	Bill Forbes

**Long Range Goals:**

The Rutland NRCD's long range goals are to:  
Continue supporting efforts with the VT Agency of Natural Resources and others in cleaning up the Upper Otter Creek Watershed and foster awareness to the community of the every day measures that they can take to clean up our watershed.

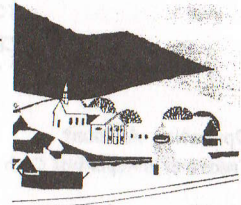
Assist Towns in defining needs and applying for state-aid grants for roads and bridge improvement/rehabilitation projects that contribute to better erosion control

The Rutland NRCD would really like to create a library of various curriculums for teachers to use and would like to visit schools and present information to students on what they can do to help clean up our watershed.



**George D. Aiken Resource  
Conservation & Development Council, Inc.**

22 North Main St., Suite 2  
Randolph, VT 05060  
(802) 728-9526  
Fax (802) 728-5951



*"A non-profit non-partisan network of local people  
dedicated to helping communities conserve and develop  
their natural and human resources."*

November 2003

Select Boards, Town Clerks and Auditors  
Vermont Southern Towns

Dear Friends,

We hope this letter finds your community closing out a good 2003 and anticipating an even more prosperous 2004. **YOUR RC&D Council** are ready, willing and able to be a part of helping you meet the challenges.

Enclosed you will find a short narrative we hope you will include in your Town Report. We have been very busy with several region-wide initiatives as well as town specific projects. We are here as a resource and we would look forward to helping meet the needs of your community.

**WE WOULD REQUEST** that you contribute a modest \$50 to support our many services to towns in the six southern counties of Vermont. While town contributions are not a great amount in total, it is very important for us to show broad-based support from Towns to our larger funders. Your contribution is important.

We are not able to petition each of the 128 towns within our area, so we ask that this small amount be included in the Select Boards budget. By all of us helping a little, we will continue to provide effective help that is driven by **YOUR NEEDS**.

Thank you for including our RC&D Information in your Town Report. Please call me, another council member in your area or Kenneth Hafner, our Coordinator, if you have questions or you have a need we can help with.

Sincerely,

Frank Farnsworth, Chair  
George D. Aiken RC&D Council

ENC: Town Report Information  
Invoice  
Council Member List

REC'D DEC 01 2003

*"Helping to Make Things Happen"*



**TOWN OF CLARENDON  
CLARENDON SCHOOL DISTRICT REPORT**

**Operating Account**

Treasurer's Report of Cash Receipts & Disbursement

Beginning Cash Balance July 1, 2002 \$87,211.20

**Revenue Receipts**

Local Share Property Tax	2,590,335.00
State of VT: General State Support Grant	1,562,515.00
Special Education - Local	0.00
Special Education - State Reimbursement	498,014.00
Special Education - State Reimb Prior Year	79,170.00
Transportation - Local	0.00
Transportation - State Aid	88,073.00
Transportation - State Aid Prior Year	2,795.00
Other Revenue - State Aid	63,576.00
CoOp Preschool & Ceba Program Payments	17,517.43
Hot Lunch Sales & State Reimbursement	58,796.05
Insurance Reimbursement / Roof Claim	33,451.48
Interest on Investments	3,076.00
Sec-125 Employee Benefit Contributions	26,904.41
Sinking Fund Transfer	11,000.00
Title I Sub-grant transfer	0.00
Tuition	1,440.00
Other Revenue	24,279.30

Total Revenue Receipts 5,060,942.67

**Expenditures**

Total Pay Order & Payroll Disbursements 4,795,100.67

Total Expenditures 4,795,100.67

Revenues Over / (Under) Expenditures 265,842.00

Ending Cash Balance June 30, 2003 \$353,053.20

Note: Accounts Receivable balance of \$150,706 outstanding at June 2003 for 2002/2003 revenue

**CLARENDON TOWN SCHOOL DISTRICT  
ANNUAL REPORT  
(Financial Reports: July 1, 2002 to June 30, 2003)**

**PERSONNEL: (School Year 2003-2004)**

**SCHOOL BOARD**

**Date Term Expires**

Doug Earle, Chairperson .....	2006
Tim Bruso .....	2004
Peter Coppola .....	2005
Mark Raub .....	2004
Laurie Toft .....	2005

Mill River Board: Deb Grembowicz .....	Appointed 2004
Mill River Board: Thomas O'Brien .....	2004
Mill River Board: Allan Sylvester .....	2006

**ADMINISTRATION AND SPECIAL SERVICES**

Walter J. Goetz .....	Superintendent of Schools
Ruth Anne Barker .....	Clarendon Principal
Sharon Reynolds .....	RSSU Director of Special Services
Lori Hancock .....	Business Manager
Beverly Darling .....	Speech Pathologist/EE
Dee Bort .....	Early Education Teacher
Kathy Faulkner .....	Early Education Teacher Assistant
Jennifer Nichols .....	Early Education Teacher Assistant

**FACULTY AND STAFF**

Barker, Ruth Anne .....	Principal
Adams, Linda .....	Library Assistant
Bliss, Paula .....	Physical Education
Bornarth, Claire .....	Art
Bowen, Bridget .....	Special Education Teacher Assistant
Carlson, Christine .....	Special Education Individual Assistant
Cecot, Deborah .....	School Nurse
Chartrand, Diane .....	Library/Media
Day-Aparicio, Alice .....	Guidance
DiEmidio, Anthony .....	Grade 4
Doiron, Gretchen .....	Instrumental and Choral Music
Fitzgerald, Tracy .....	Special Education Individual Assistant
Forest, Melinda .....	Special Education Individual Assistant
Gibbs, Kristal .....	Primary Program Assistant
Hadley, Tina .....	Special Education Teacher Assistant
Hanrahan, Carolyn .....	Classroom Teacher Assistant
Hidde, Pamela .....	Grade 5
Hill, Joli .....	Special Education Teacher Assistant
Hinterneder, Jodie .....	Kindergarten Assistant
Holt, Bruce .....	Superintendent of Building and Grounds



Ingalls, Patricia .....	Special Education Individual Assistant/CEBA Coordinator
Jakubowski, Theresa .....	Grade 2
Kelley, Frances .....	Grade 3
Lane, Margaret .....	Special Education Individual Assistant
Lawry, Judith .....	Kindergarten
Lind, Joan .....	Grade 3
Loomis, Shirley .....	Title I
Loyzelle, Monika .....	Kindergarten
Maher, Kathleen .....	Health Education
McCoy, Janice .....	Grade 5
McLaughlin, Patricia .....	Grade 1
Mero, Anne .....	Grade 1
Miele, Lora .....	Preschool
Moore, Kim .....	Grade 6
Mordecai, Susan .....	Grades 5-6 Special Education Teacher
Murray, Jean .....	School Secretary
Needham, Steve .....	Custodian
Nichols, Jennifer .....	Individual Assistant
Phelps, Jeffrey .....	Grades 3-4 Special Education Teacher
Pratico, Neva .....	Grade 2
Pritchard, Bonnie .....	K-2 Special Education Teacher
Redman, Christine .....	Grade 4
Reed, Ann .....	General Music
Ruth, Mary .....	Special Education Individual Assistant
Schiller, Kathleen .....	Special Education Individual Assistant
Schiller, Lawrence .....	Grade 6
Sousa, Colleen .....	Grade 4
Spencer, Bernard .....	Bus Driver
Spencer, Herbert .....	Bus Driver
St. Lawrence, Mark .....	Custodian
Thomas, Kandy .....	Special Education Individual Assistant

#### ENROLLMENTS:

Grade	Actual 2001-2002	Actual 2002-2003	Actual 2003-2004	Estimated 2004-2005
PK		12	40	35
K	26	32	28	40
1	26	28	35	28
2	34	25	27	35
3	36	37	27	27
4	33	32	33	27
5	40	31	35	33
6	43	34	35	35
<b>Total Elementary</b>	<b>238</b>	<b>241</b>	<b>260</b>	<b>260</b>
7	38	42	37	35
8	41	34	45	37
9	36	38	38	45
10	41	31	32	38
11	24	36	31	32
12	42	32	38	31
<b>Total Mill River</b>	<b>222</b>	<b>213</b>	<b>215</b>	<b>218</b>
<b>Grand Total</b>	<b>460</b>	<b>454</b>	<b>475</b>	<b>478</b>

#### SCHOOL BOARD REPORT

As I write this today, this school year is nearly done. There are four months left in a year of change. We have a new Principal, Superintendent, Business Manager and a number of new staff members.

A few problems have occurred during the school year: water system repairs, building repairs and a medical emergency involving a long-time staff member on the second day of school. Our staff and administration have stepped up and handled the situations expertly.

The school board is continuing its plan to bring the building along to a higher level of cleanliness. Class locations are being changed to better direct learning opportunities. Budget work continues to be a priority for keeping within the approved budget and making choices that help to keep future budget levels to the lowest level possible.

All board members are involved in committees throughout the district to search for better ways to accomplish learning. Be assured that your five school board members are working in the best interests of the taxpayers.

As always, board members are open to help answer questions and will welcome input from townspeople.

Respectfully submitted,  
Doug Earle, Chair



## PRINCIPAL'S REPORT

As I was writing this report, I began to reflect upon the many things that are happening right now at Clarendon Elementary School. It is an exciting time because changes are taking place in how we view our students and their achievement. Our ongoing charge to align the curriculum in all areas with Vermont's Grade Level Expectations and Standards is strengthening instruction and, as a result, students can more effectively demonstrate what they know and are able to do. Our Action Plan identifies three areas in need of improvement: math problem solving, writing and personal and social responsibility.

Clarendon has had *MathLand* in place for a number of years. As a result, math scores have been steadily improving. Because state and national standards recommend more mathematics at all grade levels, everyone who works with our students must have a broader understanding of the foundations of mathematics. Consequently we are offering more professional development in math content. We are also working to institute a common math vocabulary across the grades and integrate math problem solving into other disciplines. Staff also is continuing professional development in the area of writing.

All staff attended training last spring and is now actively implementing the *Second Step* social skills program that teaches students practical skills for getting along and working cooperatively with their peers. As a result, we are seeing fewer conflicts among students.

Clarendon continues to participate in the State of Vermont's Assessment Program. This requires that we assess all second graders in the spring with the Developmental Reading Assessment (DRA). Students in Grade 4 take the New Standards Reference Exam in Mathematics and Language Arts. This year our students took the assessment very seriously and were proud of their efforts. Results may be accessed on line by going to:

<http://crs.uvm.edu/schlrpt/cfusion/schlrpt03/perform.cfm?psid=PS071>

This past spring, we adopted a new report card to help parents understand their child's performance in language arts, mathematics, science and social studies as well as other curriculum areas.

The Clarendon Odyssey of the Mind team attended the Mind World Finals in Ames, Iowa on May 28-31, after winning at the local and state level. They had a wonderful experience and represented the Clarendon community well. Like our ELF (Environmental Learning for the Future) Program, OM is run entirely by volunteers who make a huge difference in the lives of our students. A big thank you to those involved in these activities! Many area businesses also generously contributed to CES in a variety of ways this year. We appreciate their support of our students and programs as well.

Due to the efforts of Ms. Bornath, seventeen Clarendon students had their work displayed at the Chaffee Art Center during the month of April.

We welcomed Mika Hayashi, a student intern and guest from Japan to the school community from April 21 until the close of school. She eagerly shared her knowledge of Japanese language, culture, music and art with the students and stayed with the Pritchards during that time.

At the close of school in June, Personal Best awards were presented to first, second and third grade students. A Step Up program on that day allowed time for students to visit their new teacher's homerooms.

As the 2002/03 school year ended, the Clarendon School community sadly said good-bye to Bob Snarski after 17 years of truly dedicated work. Mr. Snarski will long be remembered for the caring and positive acts he performed throughout his career. He was not only a quality educator, but also

served as a warm and caring "father" figure to hundreds of students. His time and effort were greatly appreciated.

Mr. Mandel also left at the end of school to take a new job as principal of Windsor State Street School. It was a difficult decision for him to make because he and his family loved the Clarendon Elementary School so much.

The PTC (Parent Teachers Club) sponsored a Fall Festival on October 18<sup>th</sup>. There was a Hay Ride, Bounce House, Chili Cook-off – and the first ever Pumpkin Fling which used a huge slingshot to toss fruits and vegetables into the nearby field. The same day, a group of folks put the *Peace Garden* "to bed". The Playground Committee raised \$20,536.09. Members intend to apply for a VT Land & Water Conservation Grant to improve the area behind the school.

We continue to offer an outstanding integrated arts program including band and chorus. Grades K-3 presented *The Great Blueness and other Predicaments* under the direction of Mrs. Doiron on December 8<sup>th</sup>. The CES Band & Chorus presented their annual Holiday Program the following evening to rave reviews.

Students continue to participate in a variety of athletic programs such as soccer and basketball. The 1<sup>st</sup> Soccer Awards Banquet was held on November 13<sup>th</sup>. Mrs. Toft offered the Russian After-School Program again during spring semester while the CES Homework Club, supervised by grade 4-6 staff, continues to be available after school for students in grades 4, 5 and 6.

As I begin my second semester as principal, I believe we have very much to be grateful for. Clarendon Elementary is truly fortunate to have a hard working and dedicated staff of teachers and support personnel who make every effort to help our students succeed and achieve. Teachers willingly share resources and expertise, take risks by experimenting with reform ideas in their classrooms and consistently create safe and positive climates for their students. They have a clearer understanding of their role in standards implementation and assessment so our students' tasks are becoming more focused on their respective grade level benchmarks.

Other factors are also critical to the success of the school. We have come to rely upon the superb professional leadership that Superintendent Walter Goetz uses so skillfully to guide us all. The ability of our School Board to show wisdom and understanding time and time again is reassuring. The extraordinary financial and physical support from the dedicated citizens of Clarendon is second to none. In closing, we remain dedicated to improving the quality of each child's educational experience and are working to make CES one of the finest schools in the area.

Ruth Anne Barker

## SUPERINTENDENT'S REPORT

I am pleased to make this annual report to the Clarendon community.

One of the strengths of the Clarendon Elementary School is the staff. We were fortunate to hire Ruth Ann Barker as our principal this past summer. A Principal Search Committee comprised of parents, staff, and administrators selected Ms. Barker based upon her experience and leadership. Denise Gonyea has been on extended medical leave and we wish her a speedy recovery and quick return. There have been some changes in teaching and support personnel. Colleen Sousa is working as a long-term substitute completing the year for Mrs. Gonyea and Lora Miele is the preschool teacher. Steve Needham and Mark St. Lawrence have joined the custodial staff while Jennifer Nichols and Claire Clarino joined the staff as instructional assistants. I commend the staff for their efforts on behalf of the children.



Our supervisory union, like most school districts in the country, is beginning to understand and implement the provisions of the new federal education legislation, "No Child Left Behind". The law, aimed at improving the performance of America's schools and student achievement, is very complex. I am hopeful that the nation's school children will benefit from this legislation.

All schools in the Supervisory Union review a variety of assessment data, both informal and formal, and implement Action Plans as required by the Vermont State Department of Education and federal law. Clarendon's Action Plan is being implemented and reviewed in light of new information. Test scores alone, however, cannot measure the quality of a school. All school assessment data is available from the school or the superintendent's office.

One of the Clarendon School District's priority areas is Early Education. Beginning in September, Clarendon, in cooperation with Head Start, took over operation of the preschool program. From all indications, it seems that the program has been successful in providing time for students to benefit from organized, structured learning experiences.

Sue Decarolis, the Rutland South Supervisory Union's Director of Curriculum and Assessment, has shown a great deal of leadership in heading many curriculum and instructional initiatives. In addition to providing needed professional development to faculty in order to enhance their teaching skills and strengthen content-based knowledge, Ms. Decarolis is providing guidance in our efforts to improve our curricula. The reading program introduced during the last school year has been expanded to all grades. Work has begun to develop a new science curriculum. The math curriculum will receive attention next. As a supervisory union, we are reviewing our Teacher Evaluation Process.

As you may know, Act 68 is the new and improved Act 60. Its overall purpose is to simplify Act 60. Act 68 creates a two tier tax system. Primary homesteads are assessed at \$1.10 per \$100 of fair market property value, while secondary homes and commercial property are assessed at \$1.59. These figures are subject to change. Income continues to be used as an alternative to property taxes, presently 2%. As of this writing, the House has passed a bill, H540 that reduced these numbers to \$1.05, \$1.54 and 1.9%. The bill is in committee in the Senate. Until this technical correction bill is passed, we are not able to cite accurate tax rates. The \$1.10 rate generates a state support grant of \$6,800. The percent of a school's actual per pupil spending above \$6,800 is then applied to the \$1.10 rate to generate actual tax rate. The Common Level of Appraisal is then applied to this rate.

You will see Article VIII on the enclosed warning. This article requests the town's financial support to investigate the possibility of consolidating services within the supervisory union. A Rutland South Supervisory Union Study Group, consisting of citizens and staff from district towns, has recommended that a formal study be undertaken to investigate all possibilities.

Special thanks to RSSU Business Manager, Lori Hancock, for keeping the district's finances in order; and Doug Earle (chairman), Peter Coppola, Mark Raub, Laurie Toft and Tim Bruso for their dedication as School Directors.

Many thanks to the community for supporting the Clarendon Town School District.

Walter J. Goetz  
Superintendent of Schools

## TEACHER SALARY SCHEDULE

The Clarendon teacher salary schedule for the 2003-2004 school year has a base salary of \$26,071 and maximum step and column increments of \$877. There is a high salary of \$51,504 for a teacher with advanced degrees and at least twenty-five years of teaching experience.

## BUDGET, TAXES AND STATE AID

The proposed budget for the 2003-2004 school year is printed in the right hand column of the financial statements printed elsewhere in this report. This budget has total expenditures of \$3,143,096 for the operation of the Clarendon Elementary School, special education and tuition to Stafford Technical Center. The new budget represents an increase in expenditures of 8.7% over the budget for the current year. This figure is a misleading as Act 68 requires that state paid expenditures to Stafford Tech on Clarendon's behalf be included in the expenditure budget. A similar figure is included on the revenue side resulting in no additional cost to taxpayers. Excluding the additional Stafford Tech amount, the budget reflects a 4.3% increase.

## FEDERAL PROGRAMS

Rutland South Supervisory Union receives a limited amount of federal funds which support educational programs in all of our schools. **Title I** supports remedial reading and mathematics instruction; **Title II** supports improvements in mathematics and science instruction; **Title IV** (Safe and Drug Free Schools) provides drug and alcohol abuse education for students; and **Title VI** provides funds for mini-grants for teachers, the purchase of instructional materials, and curriculum development and class size reduction. Parents or others wishing to have additional information or to comment on these programs are encouraged to contact Walter J. Goetz, Superintendent of Schools (775-3264).

## SPECIAL EDUCATION

Rutland South Supervisory Union offers comprehensive special education services to ensure that eligible students with disabilities receive a free appropriate public education in accordance with state and federal laws and regulations. In an effort to respond to the unique learning characteristics which result from disabilities, special education is offered in various ways and includes: consulting teacher programs, resource rooms, speech and language services, EEE (Essential Early Education), consulting services and special placements. Anyone with knowledge of children in need of services (including preschool) is encouraged to contact Sharon Reynolds, Director of Special Services (775-3264). All special education costs and state revenues are included in the financial reports.

## SCHOOL BOARD MEETINGS

The Clarendon School Board meets on the first and third Tuesday of each month at 6:30 p.m. in the music room of the elementary school. The public is encouraged to attend these meetings. Also, the Board holds special meetings to transact other business such as contract negotiations.

## NON-DISCRIMINATION POLICY

The Clarendon School Board offers employment and educational opportunities without regard to sex, race, color, national origin or handicap. Inquiries regarding this policy may be directed to: Walter J. Goetz, Superintendent of Schools, PO Box 87, North Clarendon, Vermont 05759 (775-3264).



## CLARENDON TOWN SCHOOL DISTRICT

EXPENDITURES TABLE II

Code	Account	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIMATE 2003-2004	BUDGET 2004-2005
1400	TITLE I	55,619	58,711	58,711	60,304
	TOTAL ELEMENTARY & SPECIAL ED	2,832,006	2,815,942	2,815,942	2,931,638
1100	TUITION - STAFFORD	68,108	78,326	78,326	82,764
1100	TUITION - STAFFORD BASE AMT	0	0	0	128,694
1100	UNION SCHOOL ASSESSMENT	2,118,595	2,085,312 (3)	2,085,312 (3)	2,213,399 (4)
	TOTAL EXPENDITURES	5,018,710	4,979,580	4,979,580	5,356,495
5350	TRANSFER-pending approval	0	0	0	5,000 (4)
	TOTAL EXPENDITURES, pending approval	5,018,710	4,979,580	4,979,580	5,361,495

Note: (1) Includes roof repair expense of \$84,067, of which 30% was state reimbursed (2) Includes 2000/2001 transfer of \$2,500 and 2001/2002 transfer of \$3,500 not transacted in previous years (3) Union School assessment decreased by \$4,566 to reflect approved Mill River 2003/2004 budget; (4) Separately warned article pending approval

### SINKING FUND BALANCE SHEET

For the Year Ended June 30, 2003

## REVENUE

Cash Transfer From School District	5,000.00
Receivable From School District	0.00
Interest Income	58.77
TOTAL REVENUE	5,058.77

## EXPENDITURES

Transfer to School District	0.00
TOTAL EXPENDITURES	0.00

REVENUES OVER (UNDER) EXPENDITURES 5,058.77

FUND BALANCE ON JULY 1, 2002 14,014.11

FUND BALANCE ON JUNE 30, 2003 19,072.88

Walter J. Goetz  
Superintendent of Schools

## CLARENDON TOWN SCHOOL DISTRICT

## ESTIMATED COMPARATIVE BALANCE SHEET, for the period ending June 30, 2003

	Operational Fund	School Lunch	Student Activities	Fixed Assets	Long-Term Debt
<b>Assets</b>					
Cash	388,134	1,768	13,383		
Accounts Receivable	292,080	11,685			
Due from Other Funds	6,294				
Inventory		3,071			
Prepaid Expenses					
Fixed Assets					
Amount for Retirement of Loans					
Amount for Retirement of Bonds					442,590
Buildings and Equipment				4,189,042	
Total Assets	686,508	16,524	13,383	4,189,042	442,590
<b>Liabilities &amp; Fund Balance</b>					
<b>Liabilities</b>					
Accounts Payable	150,202				
Payroll Taxes and W/H Payable	31,890				
Due to Student Groups			13,383		
Due to Other Funds		6,294			
Notes Payable: Short Term	277,500				
Long Term Debt: Loans					
Long Term Debt: Bonds					442,590
<b>Fund Balances</b>					
Unreserved	204,523				
Reserved: Grants	3,320				
Reserved: Sinking Funds	19,073				
Reserved: School Lunch		10,230			
Investment in Fixed Assets				4,189,042	
Total Liabilities & Fund Balance	686,508	16,524	13,383	4,189,042	442,590

## ESTIMATED COMBINED STATEMENT OF

## REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES, for the period ending June 30, 2003

Description	Operational Fund	School Lunch	Grants Newton Fund	Sinking Funds	Total
Revenue	5,000,069	70,033	0	5,059	5,075,161
Expenditures	5,018,710	62,139	0	0	5,080,849
Excess of Revenue	(18,641)	7,894	0	5,059	(5,688)
Fund Balance: July 1, 2002	245,557	2,336	3,320	14,014	265,227
Transfers	0	0	0	0	0
Adjustments	0	0	0	0	0
Fund Balance: June 30, 2003	226,916	10,230	3,320	19,073	259,539



CLARENDON TOWN SCHOOL DISTRICT  
OPERATING FUND

FINANCIAL SUMMARY

DESCRIPTION	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIMATE 2003-2004	BUDGET 2004-2005
Total Revenue	5,000,069	4,909,090 (2)	4,926,517	5,256,495
Total Expenditures	5,018,710	4,979,580 (1)	4,979,580	5,356,495
Excess Revenue	(18,641)	(70,490)	(53,063)	(100,000)
Beginning Bal July 1	245,557	80,056	226,916	173,853
Adjustments	0	0		
Transfers to Hot Lunch	0	0		
Ending Bal June 30	226,916	9,566	173,853	73,853

RECEIPTS TABLE I

CODE	ACCOUNT	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIMATE 2003-2004	BUDGET 2004-2005
	LOCAL REVENUE				
1322	Tuition	57,440	42,000	37,500	34,800
1314	Tuition school choice	3,674	0	0	0
1362	Special Ed Fees	3,703	19,229	0	0
1422	Transport	29,000	20,000	20,000	20,000
1510	Investments	3,076	13,500	5,000	5,000
1990	Other Local	12,504	6,000	6,500	6,000
	Total Local	109,397	100,729	69,000	65,800
2000	SUB-GRANT	46,837	40,575	63,720	46,131
	STATE REVENUE				
	Act 60 Above Block Amt	1,531,319	1,647,165	1,577,964	0
	Act 60 Block Grant	2,621,531	2,553,121	2,624,959	0
	Act 68 Res/Non Res EEGL Support	0	0	0	4,427,249
	Act 68 Technical Support Payment	0	0	0	128,694
	Act 60 Debt Service Aid	38,356	33,420	30,783	0
	Act 60 Transport Aid	88,073	38,000	64,011	43,820
3130	Construction Aid	25,220 (3)	0	0	0
3201	Spec Ed Block Grant	130,300	131,332	131,332	128,507
3202	Spec Ed Intensive	345,228	341,968	341,968	397,332
3203	Spec Ed Extraordinary	0	0	0	0
3204	Spec Ed EEE	16,797	17,780	17,780	18,962
3205	Spec Ed State Placed	5,689	0	0	0
	TOTAL STATE REVENUE	4,802,513	4,762,786	4,788,797	5,144,564
5000	Tran. From Sinking Fund, approved	11,000 (4)	5,000 (2)	5,000	0
5000	Refunds/Other	30,322	0	0	0
	Total Other Revenue	41,322	5,000	5,000	0
	TOTAL REVENUE ALL SOURCES	5,000,069	4,909,090	4,926,517	5,256,495
5000	Transfers, pending approval	0			5,000 (5)

Note: (1) 2003/2004 Total Expense budget decreased by \$4,566 to reflect change in Union School Assessment; (2) Revenue increased by \$5,000 to reflect voter approval to appropriate monies to the sinking fund; (3) 30% State reimbursement for roof repair (4) Includes 2000/2001 transfer of \$2,500 and 2001/2002 transfer of \$3,500 not transacted in previous years; (5) Separately warned article pending approval

CLARENDON TOWN SCHOOL DISTRICT

EXPENDITURES TABLE II

Code	Account	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIMATE 2003-2004	BUDGET 2004-2005
2520	FISCAL SERVICES				
	Treasurer/Bookkeeper	4,952	2,153	2,153	2,153
	S.U. Assessment	25,695	24,936	24,936	31,555
	Audit	3,150	4,200	4,200	4,063
	Supplies/Bank Charges	991	4,600	4,600	2,600
	Total Fiscal Services	34,788	35,889	35,889	40,371
2600	BUILDING/GROUNDS/EQUIPMENT				
	Salaries & Benefits	74,581	96,584	96,584	110,905
	Repair & Maintenance	134,741 (1)	40,500	40,500	50,500
	Insurance	12,254	15,000	15,000	16,500
	Supplies	12,116	11,000	11,000	11,500
	Electricity	40,302	40,000	40,000	40,000
	Fuel Oil & Bottled Gas	18,981	20,500	20,500	21,600
	Equipment	8,388	3,000	3,000	2,000
	Total Building/Grounds/Equip.	301,363	226,584	226,584	253,005
2711	TRANSPORTATION				
	Salaries & Benefits	34,566	28,851	28,851	38,722
	Repair and Maintenance	6,183	5,000	5,000	6,000
	Transportation Contracts	39,776	45,840	45,840	42,000
	Insurance	1,272	1,750	1,750	1,925
	Diesel Fuel & Supplies	3,693	6,200	6,200	6,510
	Total Transportation	85,490	87,641	87,641	95,157
2720	TRANSPORT, ACTIVITIES	1,266	2,077	2,077	2,077
2790	TRANSPORT, FIELD TRIPS	1,095	1,077	1,077	1,077
5100	DEBT SERVICE	86,550	103,617	103,617	99,588
5200	ADJUSTMENTS	0	600	600	0
5350	TRANSFER-sinking fund approved	11,000 (2)	5,000	5,000	0
	TOTAL ELEMENTARY EXPENDITURES	2,145,065	2,149,210	2,149,210	2,216,706
1200	SPECIAL EDUCATION				
	Salaries & Benefits	308,908	321,409	321,409	331,332
	Purchased Service	5,239	7,000	7,000	7,000
	Assessment-Spec Ed/EEE	51,419	55,038	55,038	47,278
	Tuition	139,101	105,178	105,178	139,297
	Supplies & Equipment	4,519	4,500	4,500	5,500
	Psychological Serv./Consulting	19,498	19,684	19,684	25,103
	Speech Services	35,590	23,820	23,820	18,990
	Assessment-Administration	66,699	71,392	71,392	79,753
	Transportation/Other	349	0	0	375
	Total Special Education	631,322	608,021	608,021	654,628



## CLARENDON TOWN SCHOOL DISTRICT

EXPENDITURES TABLE II

Code	Account	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIMATE 2003-2004	BUDGET 2004-2005
1100	INSTRUCTION				
	Salaries	857,290	877,346	877,346	914,277
	Salaries, homework club	3,363			
	Benefits	248,157	248,213	248,213	259,041
	Purchased Services	3,762	40,000	40,000	11,500
	Tuition, 504 & School Choice	32,180	0	0	1,917
	Supplies and Travel	21,375	28,000	28,000	23,250
	Books	21,294	20,500	20,500	10,000
	Equipment	5,227	4,500	4,500	4,800
	Total Instruction	1,192,647	1,218,559	1,218,559	1,224,785
1150	PRESCHOOL				
	Salaries & Benefits	0	0	0	34,835
	Supplies and Travel	0	0	0	575
	Books	0	0	0	100
	Equipment	0	0	0	100
	Total Preschool	0	0	0	35,610
1120	ACTIVITIES	6,595	6,614	6,614	7,660
2120	GUIDANCE	50,608	57,176	57,176	55,877
2130	HEALTH SERVICES	59,668	60,637	60,637	66,643
2210	IMPROVEMENT OF INSTRUCTION	22,805	27,452	27,452	27,535
2220	LIBRARY/MEDIA				
	Salaries & Benefits	68,934	71,899	71,899	74,955
	Supplies	550	1,500	1,500	2,000
	Books	11,339	15,500	15,500	13,500
	Equipment	13,438	24,000	24,000	13,000
	Total Library/Media	94,261	112,899	112,899	103,455
2310	BOARD OF EDUCATION	11,080	8,068	8,068	8,446
2320	ADMINISTRATION, RSSU	41,923	40,684	40,684	51,485
2400	ADMINISTRATION, SCHOOL				
	Salaries & Benefits	126,456	131,785	131,785	124,183
	Contracted Services	10,220	11,436	11,436	10,152
	Telephone and Postage	3,721	7,500	7,500	5,000
	Travel	600	750	750	750
	Supplies/Books/Equipment	2,421	2,640	2,640	3,100
	Dues and Fees	508	525	525	750
	Total Administration, School	143,927	154,636	154,636	143,935

## RUTLAND SOUTH SUPERVISORY UNION

## OPERATING FUND REVENUE

	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIMATE 2003-2004	BUDGET 2004-2005
ASSESSMENTS TO SCHOOLS				
Central Office Administration				
Clarendon	67,618	64,538	64,538	83,040
Shrewsbury	27,492	26,017	26,017	27,853
Wallingford	54,985	45,530	45,530	55,705
Mill River UHS	217,559	214,127	214,127	262,297
Total Central Office	367,654	350,212	350,212	428,895
Computer Service/Curriculum				
Clarendon	14,100	17,168	17,168	17,535
Shrewsbury	6,267	7,630	7,630	6,460
Wallingford	12,534	13,353	13,353	12,920
Mill River UHS	45,435	57,226	57,226	55,373
Total Curriculum/Comp	78,336	95,377	95,377	92,288
Total Assessments	445,990	445,589	445,589	521,183
Interest	1,347	3,000	3,000	2,000
Service to Other LEA'S	37,636	39,511	39,511	44,059
Other	11,109	20,000	20,000	20,000
TOTAL REVENUE	496,082	508,100	508,100	587,242

## EXPENDITURES

Computer Technology Services	77,863	95,377	95,377	92,289
Central Office Administration	180,210	180,545	186,740	188,790
Improvement of Instruction	44,976	45,000	45,000	51,072
Fiscal Services	167,155	165,097	165,097	182,031
Buildings/Grounds/Equipment	21,733	22,570	22,570	19,818
Transportation	39,728	39,511	39,511	61,559
Adjustments				
Total Expenditures	531,665	548,100	554,295	595,558

## Summary of Revenue, Expenditures, and Changes to Fund Balance

Total Revenue	496,082	508,100	508,100	587,242
Total Expenditures	531,665	548,100	554,295	595,558
Excess of Revenue	(35,583)	(40,000)	(46,195)	(8,316)
Beginning Balance July 1	90,094	110,942	54,511	8,316
Ending Balance June 30	54,511	70,942	8,316	0



## PRELIMINARY

## Three Prior Years Comparisons

ESTIMATES  
ONLYDistrict: **Clarendon**  
County: **Rutland**LEA: **049**  
S.U.: **Rutland South**

## Expenditures

Budget (local budget approved in prior years)

82% of base payment per FTE paid to each center by the State on behalf of the district in FY2005

S.U. assessment (included in local budget)

Deficit (if included in local budget)

Block grant paid by State to each center in prior years

1. Separately warned article passed at town meeting

2. Separately warned article passed at town meeting

3. Separately warned article passed at town meeting

Act 144 Expenditures, (excluded from "Education Spending")

Act 68 local adopted budget

Union school or joint school district assessment

Deficit if not included in budget or revenues

Special programs expenditures (if not included in local budget)

Gross Act 68 Budget

Act 144 expenditures (if any - excluded from "Education Spending")

Local revenues (categorical grants, donations, tuition, surplus, etc., including Act 144 revenues)

Capital debt aid

Special program revenues (if not included in local budget)

Deficit if not included in budget or expenditures

Act 144 revenues

Fund raising (if any)

Adjusted local revenues

Education Spending (Act 68 definition)

Equalized Pupils

Education Spending per Equalized Pupil

Excess Spending per Equalized Pupil (if any)

Per pupil figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)

Anticipated homestead tax rate, equalized

(\$9,961 / \$6,800)

Household Income Percentage for income sensitivity

(146.485% x \$1.10)

(146.485% x 2.0%)

FY2002

FY2003

FY2004

FY2005

2,620,537

2,781,241

2,889,268

3,143,096

not applicable

not applicable

not applicable

128,694

220,980

258,544

247,206

264,899

95,340

112,286

128,808

not applicable

2,500

5,000

6,000

5,000

-

-

-

4,600

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

-

## RUTLAND SOUTH SUPERVISORY UNION

## FUND 3 REVENUE

	ESTIMATE 2002-2003	BUDGET 2003-2004	ESTIAMTE 2003-2004	BUDGET 2004-2005
Clarendon	28,926	22,868	22,868	18,990
Shrewsbury	12,856	10,163	10,163	7,844
Wallingford	22,499	17,786	17,786	14,449
Total Speech	64,281	50,817	50,817	41,283
Clarendon	51,419	53,747	53,747	47,278
Shrewsbury	22,853	23,887	23,887	19,528
Wallingford	39,992	41,803	41,803	35,972
Total EEE / Early Ed	114,264	119,437	119,437	102,778
Clarendon	66,699	76,691	76,691	79,753
Shrewsbury	29,644	34,085	34,085	32,941
Wallingford	51,877	59,649	59,649	60,682
Total Spec Ed Admin	148,220	170,425	170,425	173,376
Clarendon	14,099	15,670	15,670	18,303
Shrewsbury	6,266	6,964	6,964	6,743
Wallingford	12,533	12,188	12,188	13,486
Mill River UHS	45,531	52,234	52,234	57,799
Total Psych Srvc.	78,429	87,056	87,056	96,331
Total Programs	405,194	427,735	427,735	413,768
Other Local	76,196	0	0	0
State Revenue IDEA-B	150,845	129,163	129,163	166,408
State Revenue IDEA-B Preschool	3,191	3,352	3,352	3,173
Grants	350,767	273,177	273,177	296,682
Adjustments/Refunds	115			
TOTAL REVENUE	986,308	833,427	833,427	880,031



**TOWN MEETING MINUTES  
MONDAY, MARCH 3, 2003  
CLARENDON ELEMENTARY SCHOOL  
7:30 P.M.**

The School portion of the meeting was presented first. The Town Meeting was called to order at 7:58 p.m. by Moderator, Brownson Spencer. He asked those present to join in the Pledge of Allegiance.

- Article 1. To act on all Town Officers reports.  
Bob Bixby so moved seconded by Jon Freeman and carried by voice vote.
- Article 2. To see if the Town of Clarendon will pay taxes to the Treasurer.  
Arthur Knox so moved seconded by Bob Bixby and carried by voice vote.
- Article 3. To see if the Town of Clarendon will authorize the Select board to borrow money in anticipation of taxes.  
Betty Wehse so moved seconded by Arthur Knox and carried by voice vote.

**RESULTS OF AUSTRALIAN BALLOT  
TUESDAY, MARCH 4, 2003  
CLARENDON ELEMENTARY SCHOOL  
10:00AM - 7:00PM**

- Article 4. Shall the Town of Clarendon raise by taxation the sum not to exceed \$624,793.91 to provide funds for the General Government and Highway Expenditures? (Australian Ballot)

YES	386	NO	169
BLANK	8		

- Article 5. Shall the Town of Clarendon set annual compensation for the Select Board at \$1,200 each for the calendar year January 1, 2003 through December 31, 2003? (Australian Ballot)

YES	339	NO	21
BLANK	7		

- Article 6. Shall the Town of Clarendon raise by taxation the sum not to exceed \$35,000 to be used for road resurfacing? (Australian Ballot)

YES	440	NO	117
BLANK	5	SPOILED	1

- Article 7. Shall the Town of Clarendon raise by taxation the sum of \$10,000 to add to the existing Town Reserve Account for Bridge Repair for the purpose of funding construction of Bridge #14 located on the Middle Road in Clarendon? (Australian Ballot)

YES	389	NO	165
BLANK	9		



Article 8. Shall the Town of Clarendon raise by taxation the sum of \$39,000 for support of the Clarendon Volunteer Fire Association? (Australian Ballot)

YES 458 NO 101  
BLANK 4

Article 9. Shall the Town of Clarendon raise by taxation the sum of \$11,947 for support of the Rutland Regional Ambulance Service, Inc.? (Australian Ballot)

YES 405 NO 153  
BLANK 5

Article 10. Shall the Town of Clarendon raise by taxation the sum of \$3,539 to support the Rutland Area Visiting Nurse Association and Hospice in fiscal year 2003-\$200 to support Rutland Area Hospice and \$3339 to support RAVNAH home and community services? (Australian Ballot)

YES 393 NO 162  
BLANK 7 SPOILED 1

Article 11. Shall the Town of Clarendon raise by taxation the sum of \$1,300 for the support of the Clarendon Senior Meals Site? (Southwestern Vermont Council on Aging) (Australian Ballot)

YES 433 NO 125  
BLANK 5

Article 12. Shall the Town of Clarendon raise by taxation the sum of \$2,200 for support of the Rutland Mental Health Services? (Australian Ballot)

YES 239 NO 314  
BLANK 10

Article 13. Shall the Town of Clarendon raise by taxation the sum of \$75.00 for support of the Rutland Natural Resources Conservation District? (Australian Ballot)

YES 230 NO 324  
BLANK 9

Article 14. Shall the Town of Clarendon raise by taxation the sum of \$385 for support of the Retired and Senior Volunteer Program (RSVP)? (Australian Ballot)

YES 377 NO 181  
BLANK 5

Article 15. Shall the Town of Clarendon raise by taxation the sum of \$165 for support of the Rutland County Women's Network and Shelter? (Australian Ballot)

YES 321 NO 235  
BLANK 7

Article 16. Shall the Town of Clarendon raise by taxation the sum of \$345 for support of the Vermont Center for Independent Living? (Australian Ballot)

YES 264 NO 291  
BLANK 8

Article 17. Shall the Town of Clarendon raise by taxation the sum of \$200 to support the Association for Retarded Citizens-Rutland Area (ARC) in 2003? (Australian Ballot)

YES 295 NO 257  
BLANK 11

Article 18. Shall the Town of Clarendon allocate the sum of \$250 for the year 2003 for partial funding of



the Rutland County community Land Trust's efforts to assist Clarendon Residents with their affordable housing needs? (Australian Ballot)

YES 267 NO 287  
BLANK 9

Article 19. Shall the Town of Clarendon raise by taxation the sum of \$5,000 for the Bailey Memorial Library Association to replace Freedom Foundation Funds? (Australian Ballot)

YES 288 NO 263  
BLANK 12

Article 20. Shall the Town of Clarendon raise by taxation the sum of \$39,000 to be used to do property mapping for the Town of Clarendon? (Australian Ballot)

YES 208 NO 342  
BLANK 13

Article 21. Shall the Town of Clarendon raise by taxation the sum of \$8,000 for an external audit of the town's financial records for the year 2003? (Australian Ballot)

YES 254 NO 295  
BLANK 14

Article 22. Shall the Town vote to go from a calendar year (January 1 to December 31) to a fiscal year (July 1 to June 30) and have taxes for the period January 1, 2004 to June 30, 2004 paid to the Town Treasurer on or before April 9, 2004 and then to pay property taxes for July 2002 to June 2005 on October 8, 2004? (Australian Ballot)

YES 243 NO 305  
BLANK 15

Article 23. Shall the town vote to amend Section 101: Existing Small Lot of the General Regulations of the Clarendon Zoning Regulations to read as follows:

Section 101: Existing Small Lot

Any lot in individual and separate and non-affiliated ownership from surrounding properties in existence on the effective date of these zoning regulations, may be developed for the purposes permitted in the district in which it is located, even though not conforming to minimum lot size requirements, if such lot is not less than one-eighth acre in area with a minimum width or depth dimension of forty feet.

If such lot subsequently comes under common ownership with one or more contiguous lots, the lot shall be deemed merged with the contiguous lot for purposes of this regulation. However, such lot shall not be deemed merged and may be separately conveyed if:

1. the lots are conveyed in their preexisting, nonconforming configuration; and
2. on the effective date of any zoning regulations, each lot had been developed with a water supply and wastewater system; and
3. at the time of transfer, each water supply and wastewater system is functioning in an acceptable manner; and
4. the deeds of conveyance create appropriate easements on both lots for replacement of one or more wastewater systems fails, which means the system functions in a manner:



- a. that allows wastewater to be exposed to the open air, pool on the surface water, or back up into a building or structure unless the approved design of the system specifically requires the system to function in such a manner;
- b. so that a potable water supply is contaminated or rendered not potable;
- c. that presents a serious threat to human health; or
- d. that presents a serious threat to the environment.

5. If, subsequent to separate conveyance, as authorized under subdivision (1) of this section, a wastewater system fails, the owner shall be required to obtain from the Secretary of Natural Resources a wastewater permit as required under the subdivision regulations or a certification that the wastewater system has been modified or replaced, with the result that it no longer constitutes a failed system. (Australian Ballot)

YES 292 NO 223  
BLANK 48

Article 24. Shall the town vote to amend Section 102: Required Frontage of the General Regulations of the towns Zoning Regulations to read as follows:

Section 102: Required Frontage

No land development may be permitted on lots, which do not either have frontage on a public road or, with the approval of the Planning Commission, access to

such a road by a permanent easement or right-of-way at least twenty feet in width. (Australian Ballot)

YES 314 NO 218  
BLANK 31

Article 25. Shall the town vote to amend Section 103: Home Occupations of the General Regulations of the towns Zoning Regulations to read as follows:

Section 103: Home Occupations

No regulation herein is intended to infringe upon the right of any resident to use a minor portion of a dwelling for an occupation which is customary in residential areas and

1. The use does not change the character of the area and the dwelling, accessory buildings and the lot shall remain a residential appearance at all times.
2. The use is conducted within a portion of the dwelling or a building accessory thereto by the resident of the dwelling.
3. The use shall not generate traffic, parking noise, vibration, glare, fumes, odors or electrical interference beyond what normally occurs in the applicable zoning district.
4. Storage of equipment and inventory related to the Home Occupation shall be within an enclosed structure or properly screened to maintain the character of the area.

YES 341 NO 194  
BLANK 28

Article 26. Be it resolved that the citizens of the town of Clarendon urgently call upon our municipal leaders, state legislators, governor, and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public



buildings, and transportation systems, and to encourage expansion of the renewable energy industry in the State of Vermont. (Australian Ballot)

YES 336 NO 197  
BLANK 30

ATTEST: Joyce A. Pedone/s Arthur W. Knox, Sr./s

DATE: March 11, 2003

## TOWN OFFICERS RESULTS OF AUSTRALIAN BALLOT Tuesday, March 4, 2003

### For Moderator, 1 year term

George Ambrose	289	Blank	19
		Spoiled	1

Brownson Spencer	252	Write-ins	19
------------------	-----	-----------	----

### For Selectman, 3 year term

J. Robert Sebasky	475	Blank	81
	Spoiled 1	Write-ins	7

### For Selectman, 2 year term

Nancy Buffum	474	Blank	75
	Spoiled 2	Write-ins	13

### For Collector of Delinquent Taxes, 1 year term

Rebecca Mandolare	497	Blank	52
	Spoiled 3		

### For Lister, 3 year term

Eleanor Spellman	473	Blank	88
		Write-ins	3

### For First Constable, 2 year term

James F. Ingalls	89	Blank	12
		Spoiled	7

Steven J. Johnson	150		
Rick Wilbur	306		



For Auditor, 3 year term

Richard Bersaw	496	Blank	64
Spoiled	1	Write-ins	3

For Town Agent, 1 year term

Write-ins for:		Blank	428
Gale Licausi	31	Spoiled	3
Brownson Spencer	54	Other Write-ins	48

For Town Grand Juror, 1 year term

Michael J. Pedone	498	Blank	61
Spoiled	2	Write-ins	3

Attest: Joyce A. Pedone/s  
Date: March 11, 2003

Arthur W. Knox Sr./s

## SCHOOL DISTRICT RESULTS OF AUSTRALIAN BALLOT Tuesday, March 4, 2003

For Moderator, 1 year term

David E. Potter	333	Blank	16
Brownson Spencer	213	Write-ins	2

For Clarendon Elementary School Director, 3 year term

Douglas Earle	482	Blank	77
Spoiled	1	Write-ins	4

For Clarendon Elementary School Director, 2 year term

Laurie Toft	471	Blank	89
		Write-ins	4

For Union #40 School District Director, 3 year term

Allan Sylvester	476	Blank	85
		Write-ins	3

Article 5.

Will the Town School district vote to authorize the Board of School directors to borrow money temporarily, from time to time, as may be required to pay orders? (Australian Ballot)

YES	334	NO	221	Blank	9
-----	-----	----	-----	-------	---

Article 6.

Will the Town School District vote to approve a total budget of \$2,894,268.00 for the operation of the elementary school and tuition to Stafford Technical Center? (Australian Ballot)

YES	320	NO	240	Blank	4
-----	-----	----	-----	-------	---

Attest: Joyce A. Pedone/s Arthur W. Knox, Sr./s  
Date: Mar. 11, 2003



**VOTER INFORMATION  
REGARDING FISCAL V. CALENDAR YEAR**

Article # 6 on the 2004 Annual Town Meeting Warning states "Shall the Town of Clarendon vote to go from a calendar year (January 1 to December 31) to a fiscal year (July 1 to June 30) to be effective fiscal year 2005/2006?"

**Reasons to switch to a fiscal year:**

- a. The school and town will be on the same time schedule so the budgets will be concurrent.
- b. The voters get to approve the budget in March for the tax year that starts in July. Therefore, no operating expenses are incurred before budget approval. This is in contrast to the calendar year basis where the town operates from January 1 until town meeting with no budget in place.
- c. Tax collection may start soon after the beginning of the fiscal year, thus eliminating the need to borrow money for operating expenses.
- d. Auditors will have more time to do their job as they can audit the books in July and August and prepare the Town report by December or January.
- e. Winter highway maintenance costs are in a single year budget cycle.
- f. The town's fiscal year will coincide with the state's fiscal year for highway and other funding.
- g. If surrounding municipalities are on a fiscal year, intermunicipal agreements with them will be easier.

**How to Change:**

If the town voters elect to change to a fiscal year by Australian ballot year 2004 would remain as a calendar year with taxes collected in October. However, the change will necessitate a one-time special 6-month town budget for Jan. 1, 2005 through June 30, 2005, that budget would be voted at a special town meeting, with one billing on the town tax portion only. Example: Based on the 2003 tax rate and a Grand List value of \$100,000 the total tax due for the 6 months would be approximately \$265.30.

At the end of the six month transition the town would then be on a fiscal year -July 1, 2005 through June 30, 2006. The 12-month town budget would be prepared in December 2004 by the Selectboard and the town would then vote both the school and town budgets for fiscal year 2005/2006 in March 2005 with tax bills for one year (fiscal year) sent out as usual.

Initially, it may seem very confusing to voters and create a lot of work in a short period of time for town officials, however, once the fiscal year is implemented it should have a positive effect on the town's cash flow and borrowing situation.

Clarendon Board of Selectmen



## - NOTES -

At the end of the six month period, the town clerk will prepare a report on the town's financial condition for the year ending in October. This report will be presented to the town board at the next meeting. The town board will then vote on the report and the town clerk will prepare a new budget for the following year. The town clerk will also be responsible for collecting taxes and paying bills. The town clerk will also be responsible for maintaining the town's records and for providing information to the public. The town clerk will also be responsible for coordinating the town's public works department. The town clerk will also be responsible for coordinating the town's police department. The town clerk will also be responsible for coordinating the town's fire department. The town clerk will also be responsible for coordinating the town's health department. The town clerk will also be responsible for coordinating the town's social services department. The town clerk will also be responsible for coordinating the town's economic development department. The town clerk will also be responsible for coordinating the town's environmental department. The town clerk will also be responsible for coordinating the town's cultural department. The town clerk will also be responsible for coordinating the town's recreation department. The town clerk will also be responsible for coordinating the town's transportation department. The town clerk will also be responsible for coordinating the town's housing department. The town clerk will also be responsible for coordinating the town's public safety department. The town clerk will also be responsible for coordinating the town's emergency management department. The town clerk will also be responsible for coordinating the town's disaster preparedness department. The town clerk will also be responsible for coordinating the town's disaster recovery department. The town clerk will also be responsible for coordinating the town's disaster mitigation department. The town clerk will also be responsible for coordinating the town's disaster prevention department. The town clerk will also be responsible for coordinating the town's disaster response department. The town clerk will also be responsible for coordinating the town's disaster recovery department. The town clerk will also be responsible for coordinating the town's disaster mitigation department. The town clerk will also be responsible for coordinating the town's disaster prevention department. The town clerk will also be responsible for coordinating the town's disaster response department.

### How to Change:

If the town voters elect to change to a fiscal year by November 2004, the town's fiscal year 2004 would remain as a calendar year with taxes collected in October. However, the change will necessitate a new town budget for the year ending in October 2004. The town clerk will prepare a new budget for the year ending in October 2004. The town board will then vote on the budget. The town clerk will also be responsible for collecting taxes and paying bills. The town clerk will also be responsible for maintaining the town's records and for providing information to the public. The town clerk will also be responsible for coordinating the town's public works department. The town clerk will also be responsible for coordinating the town's police department. The town clerk will also be responsible for coordinating the town's fire department. The town clerk will also be responsible for coordinating the town's health department. The town clerk will also be responsible for coordinating the town's social services department. The town clerk will also be responsible for coordinating the town's economic development department. The town clerk will also be responsible for coordinating the town's environmental department. The town clerk will also be responsible for coordinating the town's cultural department. The town clerk will also be responsible for coordinating the town's recreation department. The town clerk will also be responsible for coordinating the town's transportation department. The town clerk will also be responsible for coordinating the town's housing department. The town clerk will also be responsible for coordinating the town's public safety department. The town clerk will also be responsible for coordinating the town's emergency management department. The town clerk will also be responsible for coordinating the town's disaster preparedness department. The town clerk will also be responsible for coordinating the town's disaster recovery department. The town clerk will also be responsible for coordinating the town's disaster mitigation department. The town clerk will also be responsible for coordinating the town's disaster prevention department. The town clerk will also be responsible for coordinating the town's disaster response department.

## TOWN CALENDAR

### OFFICE HOURS:

Town Clerk

Mon., Tues., Wed., and Thurs.  
10 AM - 4 PM

Board of Listers

Mon., Tues., Wed.  
10 AM - 1 PM or by appointment

### TOWN TRANSFER STATION HOURS:

Tuesday	10 AM - 5 PM
Thursday	10 AM - 5 PM
Saturday	8 AM - 1 PM

### BAILEY MEMORIAL LIBRARY HOURS:

Monday	12 PM - 5 PM
Tues., Wed., Thurs.,	10 PM - 5 PM
Saturday	9 AM - 2 PM

### MEETING SCHEDULES:

Board of Selectmen

2<sup>nd</sup> and 4<sup>th</sup> Mondays of each month  
7:00 PM at Clarendon Town Hall

Clarendon Planning Comm.

1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month  
7:00 PM Clarendon Town Hall

Clarendon Elementary School Board

1<sup>st</sup> and 3<sup>rd</sup> Tuesdays of each month  
6:30 PM - CES

Mill River Union High School Board

1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month  
7:00 PM at MRUHS

### PERMITS:

- Permits are required for all types of building - - new additions, new decks, change of use, and in-ground swimming pools. Call Zoning Administrator, Richard Griffith, at 438-2934 if you have any permit questions.
- Open burning permit can be obtained by calling the Fire Warden, Clayton Rockwell at 775-2074.